



MCWD PERMIT TIMELINE

WORKING TOGETHER TO PROTECT CLEAN WATER



The Minnehaha Creek Watershed District (MCWD) is charged with making sure a variety of construction projects don't harm nearby lakes, streams and wetlands. District staff strives to be as helpful and easy to work with as possible, and to help applicants navigate existing rules and find opportunities that benefit everyone. MCWD provides this guide to make the process as clear as possible.

Permit applications and more information are available at www.minnehahacreek.org/permits.

1. SUBMIT APPLICATION - 15 BUSINESS DAYS

District staff will review your application within 15 business days and let you know if any other materials are needed. Applications are available at www.minnehahacreek.org/permits.

2. ENGINEER REVIEW

Some projects (see table on back) may require review from a District engineer. There may be fees associated.

3. PUBLIC NOTICE PERIOD - 14 CALENDAR DAYS

For some projects a public notice postcard must be mailed to land owners within 600 feet of the site, announcing and explaining the project. Applicants can choose to reimburse the MCWD for handling the mailing, which is typically less expensive, or supply labels from Hennepin County at their own expense.

Comments on the project are accepted for 14 calendar days. During that time, residents may request a public hearing with the MCWD Board of Managers if they are concerned about the project.

4. DECLARATION

Some permits require that you record a "declaration" with your county. District staff will prepare the necessary paperwork for you and walk you through the process.

5. FINANCIAL ASSURANCE

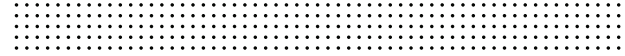
Some projects require an applicant to post a pre-determined sum to be refunded when permit requirements are met. District staff will let you know if this applies to your permit and walk you through it.

RECEIVE YOUR PERMIT!

A decorative graphic of colorful fireworks exploding in the background behind the text.

DOES THIS STEP APPLY TO MY PERMIT?

SOME STEPS ONLY APPLY TO SPECIFIC RULES



RULE	#2 ENGINEER REVIEW	#3 PUBLIC NOTICE	#4 DECLARATION*
Stormwater Management	X	X	X
Waterbody Crossing	X	X	X
Floodplain Alteration		X	
Wetland Protection		X	X
Dredging		X	
Shoreline stabilization			

*(**Declaration** is also needed if the applicant is installing a BMP that requires maintenance).

Financial Assurance (step #5) is required for projects that involve:

- Disturbing more than 1 acre of land
- Altering a wetland
- Dredging
- Impacting the shoreline (such as rip rap, retaining walls, boat ramps, etc.)
- Building a pond for stormwater management on land development projects

Financial assurance may also be necessary for any project that requires installation of a stormwater best management practice.