

**MEETING DATE:** February 23, 2017

**TITLE:** Authorization to Enter into Contract for Vegetation Maintenance at 3 Sites

**RESOLUTION NUMBER:** 17-013

**PREPARED BY:** Laura Domyancich

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**REVIEWED BY:**  Administrator  Counsel  Program Mgr.: Tiffany Schaufler  
 Board Committee  Engineer  Other

**WORKSHOP ACTION:**

<input type="checkbox"/> Advance to Board mtg. Consent Agenda.	<input type="checkbox"/> Advance to Board meeting for discussion prior to action.
<input type="checkbox"/> Refer to a future workshop (date):_____	<input type="checkbox"/> Refer to taskforce or committee (date):_____
<input type="checkbox"/> Return to staff for additional work.	<input type="checkbox"/> No further action requested.
<input checked="" type="checkbox"/> Other (specify): Not reviewed at Board Workshop. Seeking approval at February 23, 2017 Board Meeting.	

**PURPOSE or ACTION REQUESTED:**

Final authorization is requested to enter into a contract with Minnesota Native Landscapes (MNL) for two years of vegetation maintenance at Minnehaha Preserve and Stieger Wetland Restoration and one year of vegetation maintenance at the Six Mile Marsh Prairie Restoration in the amount of \$73,940 and establish a not-to-exceed budget of \$81,344.

**PROJECT/PROGRAM LOCATION:**

Minnetrasta and Victoria, MN. See Attachment 1: Sites Map

**PROJECT TIMELINE:**

2017-2018

**PROJECT/PROGRAM COST:**

Fund name and number: Project Maintenance and Land Management, 200-2003-4320  
Current budget: \$683,310  
Expenditures to date: \$3,654.66  
Requested amount of funding: \$81,344

**PAST BOARD ACTIONS:**

- May 6, 2003: RES 03-008, Approval to Include Vegetation in District Maintenance Policy
- November 20, 2003: RES 03-048, Award Kestrel Contract for Design and Maintenance Plan for Vegetation at Regional Ponds
- May 13, 2004: RES 04-021, Accept Kestrel Plans for Buffer Designs/Maintenance at Regional Ponds

- July 22, 2004: RES 04-030, Award 2-year Contract to Kestrel for Vegetation Maintenance and Oversight at Regional Ponds
- May 1, 2008: RES 08-031, Award Contract to Kestrel for Inspections, Oversight, and Reporting on Vegetation Maintenance for Regional Pond Sites for Growing Season 2008
- December 11, 2008: RES 08-098, Authorize Staff to Solicit Bids for 5 Years of Vegetation Maintenance at 10 Sites and Award Kestrel Contract to Prepare Bidding Documents and Technical Specifications
- June 11, 2009: RES 09-053, Award 5-year Contract for Vegetation Maintenance of District Projects
- April 24, 2014: RES 14-036, Award Contract for Vegetation Maintenance at 10 District Project Sites
- February 25, 2016: RES 16-014, Authorization to Enter into Contracts for Vegetation Maintenance at 17 Sites

**SUMMARY:**

In 2003, the District adopted a policy in which the District maintains vegetation established as part of District projects. This action was in response to the finding that project partners may not have the expertise, budget, or oversight needed for ongoing vegetation maintenance and that the District is best equipped to ensure that the maintenance is regular and consistent. MCWD will be managing vegetation at a total of 21 sites throughout the District under contracts executed in 2016, agreements with Great River Greening, and this proposed contract. This contract initiates ongoing vegetation maintenance at 3 sites where construction warranty maintenance or short-term contracts have ended.

Long-term maintenance is needed to preserve investments at these 3 sites. Therefore, the District has solicited quotes for vegetation management from four contractors and has received 4 quotes for a scope of work providing for management of these three sites for a period of 2 years. The quotes received are listed below:

CONTRACTOR	Minnehaha Preserve, Six Mile Marsh Prairie, and Stieger Wetland Contract Quote
Minnesota Native Landscapes	\$73,940*
Applied Ecological Services	\$83,442
Prairie Restorations, Inc.	\$86,900
Wetland Habitat Restorations	\$147,625

\* Low Quote

Staff recommends awarding the Minnehaha Preserve, Six Mile Marsh Prairie, and Stieger Wetland contract for vegetation maintenance to Minnesota Native Landscapes in the amount of \$73,940 and establish a not-to-exceed budget of \$81,344.



# Attachment 1: Sites Map

