

1 **MINUTES OF THE SPECIAL MEETING OF**
2 **THE MINNEHAHA CREEK WATERSHED DISTRICT**
3 **BOARD OF MANAGERS**

4
5 **February 2, 2017**
6

7 **CALL TO ORDER**
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9 The special meeting of the Minnehaha Creek Watershed District Board of Managers Retreat was
10 called to order by President Sherry White at 6:05 p.m. at the Northern Lights Club Room at
11 Folkestone, 100 Promenade Way, Wayzata MN 55391.
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13 **MANAGERS PRESENT**
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15 Sherry White, Brian Shekleton, Richard Miller, William Olson, Kurt Rogness, and Bill Becker.
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17 **MANAGER ABSENT**
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19 Pamela Blixt.
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21 **DISTRICT STAFF AND CONSULTANTS PRESENT**
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23 Lars Erdahl, Administrator; James Wisker, Planning and Projects Director; Telly Mamayek,
24 Communications and Education Director; David Mandt, Operations and Support Services
25 Director; Craig Dawson, Research and Monitoring Director; and Louis Smith, Counsel.
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27 **DISCUSSION OF STRATEGIC PLANNING**
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29 Mr. Smith facilitated a Board discussion of the strategic planning direction for the District. He
30 referred to a three-page handout (“Condensed Strategic Planning Directives”) that provided an
31 executive summary of a larger document entitled, “MCWD Strategic Program Evaluation: Phase
32 I Synthesis and Considerations, January 26, 2017.”
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34 The Board of Managers discussed the program strategic direction and decision points in detail
35 and affirmed that this document provided a sound and accurate summary of the strategic
36 priorities and key organizational needs for the District. The Board of Managers directed staff
37 and counsel to prepare a report and draft resolution for the Board of Managers to consider at its
38 next meeting as a way to memorialize this board direction and guide the next steps of the
39 process.
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41 **ANNUAL REVIEW OF GOVERNANCE POLICIES**
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43 Mr. Smith noted that the Board of Managers has committed to an annual review of its
44 governance policies to assure that they continue to be relevant and up to date. He noted several
45 revisions that the Board of Managers adopted in 2016. The managers did not identify any
46 current issue or policy needing attention at the present time. Manager Miller requested the

47 opportunity to undertake further review of the governance policies. President White noted that
48 the Board of Managers is free to consider possible revisions to the governance policies at any
49 time.

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51 **CITIZENS ADVISORY COMMITTEE ROLE FOR 2017**

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53 President White noted the invitation from the Citizens Advisory Committee to have the Board of
54 Managers identify the most valuable roles that the CAC could provide in the coming year. She
55 noted that with upcoming changes in the cost share program, less CAC time would likely be
56 involved in grant application review, and this creates an opportunity for the CAC to engage in
57 other issues of interest to the Board of Managers.

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59 The managers identified several potential opportunities for CAC involvement. As a committee,
60 the CAC could be involved in the planning of the 50th anniversary events, and review of the draft
61 Comprehensive Plan. CAC members could also potentially work with the Communications staff
62 on external communications on watershed issues, or provide liaison to city councils, planning
63 commissions, or other local neighborhood organizations.

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65 **ADJOURNMENT**

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67 There being no further business, the special meeting of the Board of Managers adjourned at
68 8:50 p.m.

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70 Respectfully submitted,

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74 Kurt Rogness

75 Secretary

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