



Title: Appointment of the 2024 Citizens Advisory Committee

Resolution number: 23-084

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Recommended action: Appoint the 2024 MCWD Citizens Advisory Committee

Summary:

At the [November 9, 2023](#) Operations and Programs Committee (OPC) meeting, staff facilitated dialogue with the Board of Managers on the 2024 Citizens Advisory Committee (CAC) applicant pool. Since that time, staff have prepared recommendations to support the appointment of the 2024 CAC.

Background:

According to [MN Statute §103D.331](#), the Minnehaha Creek Watershed District (MCWD or District) Board of Managers must annually appoint an Advisory Committee. On June 10, 2021, the Board approved [Resolution 21-042](#) adopting operational recommendations to align the CAC with the strategic direction of the District and advance its Balanced Urban Ecology policy. These recommendations included setting the size of the CAC at fourteen members and instituting staggered, two-year terms for CAC members. CAC recruitment and appointment processes are structured according to these operational recommendations.

2024 Recruitment and Application Process:

Recruitment of members was supported through a variety of promotional strategies from September 6, 2023, to the application deadline of October 16, 2023. Current CAC members were encouraged to re-apply, and new applicants were solicited to participate in a competitive application process to determine CAC appointments at the discretion of the Board of Managers.

Following the deadline for CAC applications, MCWD Outreach staff briefed the OPC on [November 9, 2023](#) on the 2024 appointment process, key considerations, and provided a preliminary staff assessment of the 12 applications received for the eight open spots on the 2024 CAC. Five current CAC members expressed interest in returning and seven applications were received from District residents interested in joining the CAC.

2024 CAC Appointment Recommendations:

Discussion and feedback generated by the committee guided staff in developing the recommendations outlined in this request for Board action, summarized below:

- Appoint current members who are continuing the second year of their term in 2024.
- Appoint five interested incumbent members to a two-year term from 2024-2025.
- Appoint three new candidates to a two-year term from 2024-2025.

Based on the considerations outlined above and discussed by Committee, staff recommends the appointment of 14 CAC members to the 2024 CAC.

2024 CAC Appointment Recommendations				
Name	City of Residence	CAC Experience	Profession	Term
<i>Current members completing the second year of their term:</i>				
1. Dan Flo	Minneapolis	4 years	Environmental Consultant	2023-2024
2. Denise Tennen	St. Louis Park	1 year	Artist/Educator	2023-2024
3. Marcy Bean	Excelsior	1 year	Landscape Architect	2023-2024
4. Rich Nyquist	Minneapolis	9 years	Retired Manufacturing Engineer	2023-2024
5. Robert Glisky	Minneapolis	1 year	Water Resources Engineer (EIT)	2023-2024
6. Suzanne Jiwani	Edina	1 year	Retired Water Resource Engineer	2023-2024
<i>Applicants recommended for a two-year term beginning in 2024:</i>				
7. Cara Donovan	Minneapolis	New	Urban and Environmental Planner	2024-2025
8. Drew McGovern	St. Louis Park	6 years	Civil Engineer	2024-2025
9. Emily Balogh	Minneapolis	4 years	Business owner	2024-2025
10. Janet Schaefer	Long Lake	New	Retired Vice President	2024-2025
11. John Iverson	Victoria	2 years	Registered Rep. (Finance/Broker)	2024-2025
12. Laurie Goldsmith	St. Louis Park	2 years	Stay at Home Parent	2024-2025
13. Lisa Fowler	Minnetonka	2 years	Retired Health Care Professional	2024-2025
14. Sheri Wallace	Mound	New	Retired Program Manager & Business Analyst	2024-2025

2024 CAC Meeting Calendar and Board Liaisons:

The following tentative schedule is included for informational purposes.

Meeting	Board Liaison
January 17, 2024	Maxwell
March 20, 2024	Olson
May 15, 2024	Miller
July 17, 2024	Loftus
September 18, 2024	Hejmadi
November 13, 2024	Sando



RESOLUTION

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- WHEREAS pursuant to MN statute §103D.331, the Minnehaha Creek Watershed District (MCWD) Board of Managers annually appoints a Citizen Advisory Committee (CAC), to assist the Board of Managers on matters affecting the interests of the watershed district; and
- WHEREAS on June, 10, 2021, the Board approved Resolution 21-042 adopting operational recommendations to align its CAC with the overall strategic direction of the District; and
- WHEREAS recommendations included introducing two-year, staggered terms; setting CAC membership at fourteen; and striving for greater diversity of professional, geographic, and demographic make-up of members; and
- WHEREAS MCWD Outreach staff undertook several enhancements to the CAC member recruitment process and received twelve applications for eight vacancies on the 2024 CAC (five from current members and seven from new applicants); and
- WHEREAS the Board of Manager’s Operations and Programs Committee discussed the applications at their November 9, 2023, meeting to provide staff feedback on developing a slate of 14 candidates for 2024 appointment; and
- WHEREAS staff prepared a recommendation for appointment at the December 14, 2023, meeting.

NOW, THEREFORE, BE IT RESOLVED that the Minnehaha Creek Watershed District Board of Managers hereby appoints the following individuals to the 2024 Citizen Advisory Committee.

Serving 2024	Serving 2024-2025
Dan Flo	Cara Donovan
Denise Tennen	Drew McGovern
Marcy Bean	Emily Balogh
Rich Nyquist	Janet Schaefer
Robert Glisky	John Iverson
Suzanne Jiwani	Laurie Goldsmith
	Lisa Fowler
	Sheri Wallace

Resolution Number 23-084 was moved by Manager _____, seconded by Manager _____. Motion to adopt the resolution ___ayes, ___nays, ___abstentions. Date: December 14, 2023.

 Secretary Date: _____