

Minnehaha Creek Watershed District
General Account Register
For the Period from January 1, 2025 to January 31, 2025

Check #	Date	Payee	Description	Amount
42631		Last check issued 12/19/2024		
42632	1/23/2025	BioBase LLC	Biobase subscription	\$999.00
42633	1/23/2025	City of St. Louis Park	Reimbursement of construction for Northside Park stormwater management project MCWD is serving as grant administrator for Watershed Based	\$385,370.05 *
42634	1/23/2025	City of Medina	Implementation Funding from BWSR	\$71,047.00 *
42635	1/23/2025	Classic Cleaning Company LLC	Monthly office cleaning	\$895.00 *
42636	1/23/2025	Landbridge Ecological Inc	Ponds and shoreline veg management	\$4,125.00 *
42637	1/23/2025	League of Minnesota Cities	Annual league membership dues	\$2,358.00
42638	1/23/2025	MN Dept. of Health	Annual permit fees for open monitoring wells at 325 Blake Road	\$175.00
42639	1/23/2025	Minnesota Unemployment	Unemployment benefits for former staff	\$638.96 *
42640	1/23/2025	Minnesota Watersheds	2025 Annual membership	\$12,500.00 *
42641	1/23/2025	MN Dept. of Homeland Security	Repayment of de-obligated funds	\$312,208.49 *
42642	1/23/2025	Office of the University Bursar	2D Model peer review	\$10,000.00 *
42643	1/23/2025	Precision landscape and Tree, Inc.	Tree Removal at Minnehaha Preserve	\$23,979.00 *
42643	1/23/2025	Precision landscape and Tree, Inc.	Tree removal on MCWD property at Commerce Blvd	\$2,688.00
42644	1/23/2025	Regents of the UofM	UofM Carp Management Analysis	\$17,436.86 *
42645	1/23/2025	The UPS Store	R&M shipping	\$73.17 *
42646	1/23/2025	United States Geological Survey	USGS Monitoring Stations	\$8,315.96 *
42647	1/23/2025	UW-Stout	Sediment Analysis for Wassermann Lake alum treatment	\$2,000.00 *
Vendor Checks Drafted			Sub-total:	\$854,809.49

Vendor Electronic Funds Withdrawals

1/23/2025	CenterPoint	Office utilities	\$510.43
1/23/2025	City of Hopkins	Blake Road utilities	\$1,031.74
1/23/2025	City of Minnetonka	Office Water/Sewer	\$112.77
1/23/2025	Comcast	Office Internet	\$619.20
1/23/2025	Health Partners	EE Health/Dental Benefits	\$18,943.74
1/23/2025	Medsurety	HSA & FSA plan fees and claims	\$85.00
1/23/2025	Merchant Services	Credit Card Processing Fees	\$292.78
1/23/2025	Metro Sales	Copier lease and copies	\$292.67
1/23/2025	Quadiant	Postage meter quarterly lease	\$512.97
1/23/2025	Republic Services	Office Trash/Recycle	\$408.16
1/23/2025	TDS	Office Phones	\$995.37
1/23/2025	Unum	EE Life/Disability Benefits	\$1,272.98
1/23/2025	Verizon	EE Cell Phones	\$252.57
1/23/2025	Verizon	iPads & cameras	\$510.14
1/23/2025	Verizon	R&M Equipment	\$134.74
1/23/2025	Xcel	Utilities - Office & R&M equipment	\$781.51
1/23/2025	Abdo	Accounting	\$11,428.25
1/23/2025	Ballard Spahr	Real estate attorney	\$7,670.00 *
1/23/2025	Berry Coffee	Coffee service	\$75.90 *
1/23/2025	City of Minnetonka	Vehicle maintenance	\$36.40 *
1/23/2025	Dorsey & Whitney	Real Estate attorney	\$25,380.00 *
1/23/2025	DVS	Renewal of boat tabs	\$19.25
1/23/2025	fjorge	Website hosting	\$1,500.00
1/23/2025	Grounds Crew	Grounds maintenance	\$1,106.00
1/23/2025	HDR	Engineering & design services	\$22,527.50 *
1/23/2025	Hennepin Co Registrar	Records	\$7.50 *
1/23/2025	In-Situ	Cell for R&M equipment	\$4,206.63
1/23/2025	Joel Carlson	Government relations	\$2,333.00
1/23/2025	Master Technology Group	alarm/security	\$95.00
1/23/2025	Minnesota Native Landscapes	Maintenance of capital projects and MCWD properties	\$1,600.00 *
1/23/2025	Moore Engineering	Engineering services	\$7,284.84 *
1/23/2025	OffSiteDataSync (ODS)	IT backup service	\$790.98
1/23/2025	Robert Half	Temporary agency	\$1,848.00 *
1/23/2025	Shenandoah	Consulting services	\$1,762.50 *
1/23/2025	Smith Partners	Legal services	\$17,542.31 *
1/23/2025	Solution Builders	IT Managed Services	\$4,516.00
1/23/2025	Stantec	Engineering services	\$65,808.36 *
1/23/2025	WSB	GIS and/or Carp management services	\$3,008.50 *
			\$207,303.69

Check #	Date	Payee	Description	Amount
	1/23/2025	Elan Financial	Credit Card	
	1/23/2025	HOLOGRAM	RESNET wireless plan	\$ 10.00
	1/23/2025	FRGN TRANS FEE-MENTIMETER BASIC		\$ 2.39
	1/23/2025	MENTIMETER BASIC STOCKHOLM	Annual polling subscription	\$ 119.88
	1/23/2025	CATERING BY KOWALSKIS	Board dinner 12.02.24	\$ 315.00
	1/23/2025	ADOBE	Mo subscription	\$ 352.65
	1/23/2025	PUBLIC STORAGE	R&M Storage	\$ 533.00
	1/23/2025	2024 ANNUAL CONFER	MN Watersheds Conference	\$ 403.84
	1/23/2025	HOLOGRAM	RESNET wireless plan	\$ 10.00
	1/23/2025	GRAND VIEW LODGE NISSWA	MN Watersheds conference - White	\$ 483.57
	1/23/2025	GRAND VIEW LODGE NISSWA	MN Watersheds conference - White	\$ 334.32
	1/23/2025	GRAND VIEW LODGE NISSWA	MN Watersheds conference - Staff	\$ 334.32
	1/23/2025	ZOOM.COM	Mo subscription	\$ 17.35
	1/23/2025	ECM SUBSCRIPTIONS	Sun Sailor Mo Subscription	\$ 6.00
	1/23/2025	DOLLAR TREE	Silverware for kitchen	\$ 12.27
	1/23/2025	Mailchimp	Mo subscription	\$ 92.00
	1/23/2025	BRIDGETOWER MEDIA NEWS	Finance&Commerce Mo Subscription	\$ 27.00
	1/23/2025	DUKE'S ON 7	Operations staff lunch	\$ 50.32
	1/23/2025	Amazon Prime	Amazon Prime fee	\$ 14.99
	1/23/2025	FRGN TRANS FEE-OPENWEATHER LTD		\$ 3.60
	1/23/2025	OPENWEATHER LTD. LONDON	Weather data for forecasting	\$ 180.00
	1/23/2025	FRGN TRANS FEE-WWW.DOODLE.COM		\$ 1.66
	1/23/2025	WWW.DOODLE.COM ZURICH	Annual polling subscription	\$ 83.40
	1/23/2025	VARIDESK	4 sit/stand desks	\$ 1,925.56
	1/23/2025	FAMOUS DAVE'S	board dinner 12.19.24	\$ 279.18
				\$ 5,592.30 *

Board Managers Per Diems & Reimbursements - Direct Deposits

1/23/2025	Arun Hejmadi	per diems + reimbursement Dec	\$262.06 *
1/23/2025	Jessica Loftus	per diems + reimbursement Dec	\$129.02 *
1/23/2025	Eugene Maxwell	per diems + reimbursement Dec	\$130.36 *
1/23/2025	Richard Miller	per diems + reimbursement Dec	\$165.20 *
1/23/2025	William Olson	per diems + reimbursement Dec	\$947.23 *
1/23/2025	Stephen Sando	per diems + reimbursement Dec	\$276.80 *
1/23/2025	Sherry Davis White	per diems + reimbursement Dec	\$991.18 *
		Sub-total:	\$2,901.85

Employee Reimbursements - Direct Deposit

1/23/2025	Samantha Hoppe	expense reimbursement Dec	\$179.56 *
1/23/2025	Kate Moran	expense reimbursement Dec	\$575.00 *
		Sub-total:	\$754.56

Payroll Electronic Funds Withdrawals & Disbursements

12/19/2024	iSolved	Payroll	\$67,726.05
	Mission Square Retirement	Employee Retirement contributions	\$12,983.41
	Mission Square Retirement	Employee Retirement contributions	\$462.96
	PERA	EE & ER Contributions	\$9,814.25
	Medsurety Plan Fund	EE HSA Contributions	\$2,240.77
1/2/2025	iSolved	Payroll	71,108.74
	iSolved	Payroll Fees	336.38
	Mission Square Retirement	Employee Retirement contributions	\$956.22
	Mission Square Retirement	Employee Retirement contributions	\$462.96
	PERA	EE & ER Contributions	\$9,816.38
	Medsurety Plan Fund	EE HSA Contributions	\$2,240.77
1/16/25	iSolved	Payroll	\$74,957.60
	Mission Square Retirement	Employee Retirement contributions	\$462.96
	Mission Square Retirement	Employee Retirement contributions	\$1,256.22
	PERA	EE & ER Contributions	\$9,308.10
	Medsurety Plan Fund	EE HSA Contributions	\$2,152.77
		Sub-total:	\$266,286.54

TOTAL EXPENSES - GENERAL CHECKING: \$1,337,648.43

* Denotes items that are paid in January 2025 and were incurred and expensed in 2024.

Approved for Payment:	
Date	MCWD Treasurer



Title: FEMA Repayment Summary

Prepared by: Name: Tessa Vacek
Phone: 952.641.4503
tvacek@minnehahacreek.org

Purpose:

Provide additional context to the Board of Managers regarding the repayment of de-obligated funds to FEMA

Summary:

During the period of June 11, 2014, through July 11, 2014, torrential rain impacted the State of Minnesota and caused severe weather conditions including high winds, heavy rains, mainstream river and tidal flooding. This resulted in widespread flooding as rivers and streams crested at near record levels. As a result of the severe storms and flooding a major disaster was declared for the State on July 21, 2014. Water levels within Minnehaha Creek exceeded peak stage on record, causing excessive bank and stream bed scour, stream channel erosion and uprooting of bank edge trees into the creek.

The district applied for FEMA Grants to support the costs associated with repairs and debris removal in this area. Through this effort, we secured grant funding for nine project areas along the creek, totaling **\$444,830.85**.

Although the district initially planned to complete all approved projects, circumstances led to adjustments in project execution. In certain locations, local cities took responsibility for debris removal, reducing the district's scope of work. Additionally, the district made strategic decisions not to proceed with some of the repairs and debris removal projects initially covered by the grants. It's important to note that FEMA funding only covers expenses directly related to restoring natural features to their original condition. Activities such as channel realignment or infrastructure improvements fall outside the scope of eligible expenses.

Of the nine projects, two were successfully completed and officially closed out, accounting for **\$106,645.51** of the awarded funds. The remaining seven projects had incurred **\$25,976.85** in eligible expenses. FEMA has de-obligated the remaining funds and has requested a repayment for the unused balance of **\$312,208.49**.

A summary of this situation was presented to the Board by James Wisker during the January 9, 2025, Administrator's Report. The repayment of **\$312,208.49** is scheduled for processing as part of the check register approval during the Board meeting on January 23, 2025. Once this repayment is completed, the seven remaining open or incomplete projects will be officially closed.