

MEETING DATE: July, 27, 2017

TITLE: Recommendation for Revised Board and Committee Meeting Structure

RESOLUTION NUMBER: 17-047

PREPARED BY: Lars Erdahl

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TELEPHONE:

REVIEWED BY: Administrator Counsel Program Mgr. (Name): _____
 Board Committee Engineer Other Board of Managers Workshop Meeting

WORKSHOP ACTION:

<input type="checkbox"/> Advance to Board mtg. Consent Agenda.	<input checked="" type="checkbox"/> Advance to Board meeting for discussion prior to action.
<input type="checkbox"/> Refer to a future workshop (date): _____	<input type="checkbox"/> Refer to taskforce or committee (date): _____
<input type="checkbox"/> Return to staff for additional work.	<input type="checkbox"/> No further action requested.
<input type="checkbox"/> Other (specify): _____	

PURPOSE or ACTION REQUESTED: Update Board of Managers Meetings and replace standing committee meetings with Work Sessions, to be scheduled prior to each of the two monthly Board Meetings.

PROJECT/PROGRAM LOCATION: Board Meetings and Work Sessions to take place at the Minnehaha Creek Watershed District offices at 15320 Minnetonka Boulevard, Minnetonka, MN 55345

PROJECT TIMELINE: Implement starting in September 2017

PROJECT/PROGRAM COST: N/A

Fund name and number:

Current Budget:

Expenditures to date:

Requested amount of funding:

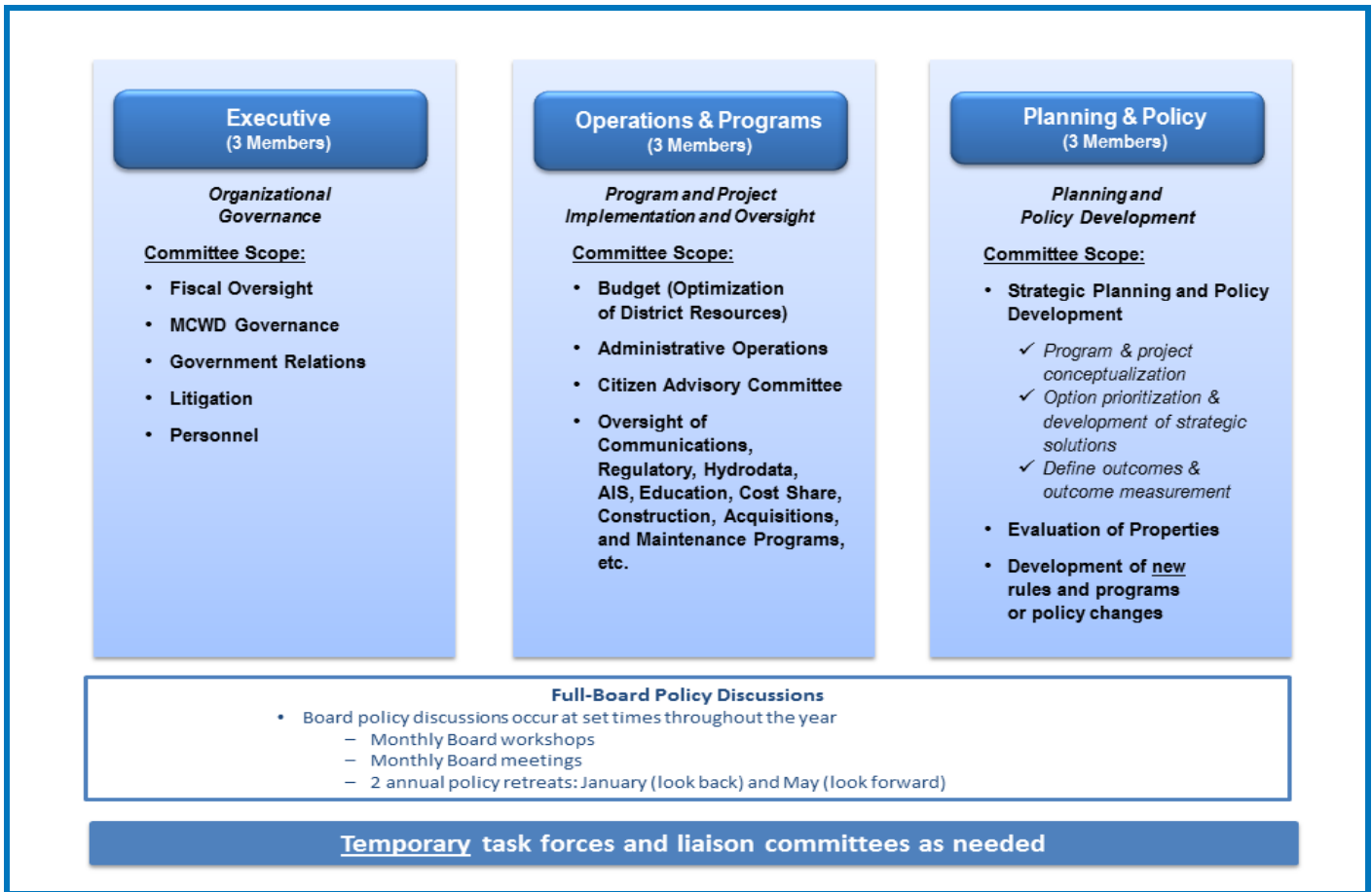
Is a budget amendment requested?

Is additional staff requested?

PAST BOARD ACTION: Board adopted committee and meeting structure in 2013 as described below.

SUMMARY:

The Board's Committee meeting structure was an item of discussion item at the April 27, 2017, Policy and Planning Committee and again at the July 13, 2017 Board Workshop meeting. In 2013, the work of the several committees of the Board was consolidated into three committees: Executive, Operations and Programs, and Policy and Planning. The three committees and their relationship with the Board were as follows:



The way in which the Board and its committees conduct their business has evolved away from this model. Whether to retain or change the committee structure has been discussed at Board retreats and, from comments at the April 27 meeting, its value remains a question.

The current practice, generally:

- The Board really has two regular meetings a month. The Board workshop (the second Thursday of the month) is intended to provide background information and discussion that sets the stage for Board action at its regular monthly meeting (the fourth Thursday of the month). No action items should be scheduled for a workshop, but in practice action started to be taken on minor or time-sensitive matters for the District to be nimble and efficient in getting work done. At present, any item that is ready for Board action placed on the workshop agenda, and the distinction between the Board's workshop and regular meetings has largely been erased. The one constant is that the Board approves payment of claims at its regular meeting at the end of the month.
- The Policy and Planning Committee (PPC) has been meeting twice a month for some time as the District has focused work to meet the 2017 deadline to update its Comprehensive Water Resources Management Plan, and has also undertaken the District's strategic planning. As these policy matters have been of interest to non-PPC members, all or nearly all Board members have been attending the PPC meetings. In essence, PPC meetings have become Board workshops where all can become informed, direction can be given, and no action is taken.

