



**Title:** Appointment of the 2022 Citizen Advisory Committee

**Resolution number:** 21-092

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**Reviewed by:** James Wisker, Administrator

**Recommended action:** Appoint the 2022 MCWD Citizen Advisory Committee

**Past Board action:** Res #: 21-042 Approve the Operational Recommendations for the  
Citizen Advisory Committee

**Summary:**

According to MN Statute [§103D.331](#), the Minnehaha Creek Watershed District (MCWD or District) Board of Managers must appoint an Advisory Committee annually. On June 10, 2021, the Board approved [Resolution 21-042](#) adopting operational recommendations to align its Citizen Advisory Committee (CAC) with the overall strategic direction of the District. This included defining the number of CAC members at 14, which is memorialized in the Board-approved CAC Bylaws.

The 2022 CAC appointment process was structured to implement the operational recommendations approved by the Board of Managers, including updates to the application and recruitment process, and initiation of staggered two-year terms. Following the deadline for applications on October 31, 2021, MCWD Outreach staff briefed the Operations and Programs Committee on [November 4, 2021](#) on the 2022 appointment process, key considerations, and provided a preliminary staff assessment of the 19 applications received. Ten applications were from incumbents, and nine were from prospective new members.

Committee discussion centered on how to support the goals of increasing diversity of the CAC membership in terms of professional background, geography, and demographics. Feedback generated at that meeting, combined with additional considerations, allowed staff to develop the recommendations outlined in this request for Board action.

**2022 CAC Appointment Recommendations:**

Staff's recommendation for 2022 CAC appointment was based on discussion by the November 4 Committee discussion, and the following considerations which were outlined at that time:

- All incumbent members are contributing meaningfully to the CAC and are recommended for reappointment.
- Priority for two-year terms was given to new members.
  - 2022 is a transitional year for CAC operations regarding staggering of terms, recruitment information advertised the CAC as a two-year position, and incumbent members understand this transition and generally expressed a willingness to be appointed to one-year terms.
- The recommendation does its best to accommodate term preferences collected from incumbents.

- There are no term limits, regardless of length of term appointment.
- The recommendation helps increase geographic, professional, and demographic diversity.

Based on the considerations outlined above and discussed by Committee, staff is recommending appointments to 13 of the 14 positions.

Since Committee discussion in November, one incumbent member has relocated but remained within the District. Therefore, further Board deliberation is required regarding the 14<sup>th</sup> appointment. Committee discussion and staff's review of the applications narrowed the 14<sup>th</sup> appointment to consideration of applicants James Brimeyer of St. Louis Park or Lisa Fowler of Minnetonka. Staff recommends the Board consider each individual's potential contribution to the CAC and the group's overall mix of professional and geographic diversity and make this decision at the December 16, 2021 Board meeting. Demographic information collected is to only be used in the aggregate and is private.

Name	Location	Incumbent	Profession	Proposed Term
1. John Salditt	Plymouth	Yes (4 years)	Retired (Director, Business Ops)	2022 only
2. Peter Rechelbacher	Long Lake	Yes (10 years)	CEO (Home business)	2022 only
3. Rich Nyquist	Minneapolis	Yes (7 years)	Retired manufacturing engineer	2022 only
4. Marc Rosenberg	Minneapolis	Yes (13+ years)	Property / casualty insurance agent	2022 only
5. Bill Bushnell	Minnetrista	Yes (13+ years)	Retired	2022 only
6. Dan Flo	Minneapolis	Yes (2 years)	Environmental Consultant	2022 only
7. Dave Oltmans	Minneapolis	Yes (9 years)	Retired	2022 only
8. Cassy Ordway	Long Lake	Yes (5 years)	Conservation	2022-2023
9. Drew McGovern	Minneapolis	Yes (4 years)	Civil Engineer	2022-2023
10. Emily Blough	Minneapolis	Yes (2 years)	Business owner	2022-2023
11. John Iverson	Victoria	No	Registered Rep (Finance/Broker)	2022-2023
12. Shannon Martin	Hopkins	No	Volunteer Coordinator (MPCA)	2022-2023
13. Laurie Goldsmith	St. Louis Park	No	Stay at home parent (MS Evolutionary Plan Ecology)	2022-2023
14. James Brimeyer or Lisa Fowler*	St. Louis Park or Minnetonka	No	Executive Coach Ret. health care professional	2022-2023

### 2022 CAC Meeting Calendar and Board Liaisons

The 2021 alignment report also provided direction for the CAC's meeting schedule, moving to six meetings a year. The following tentative schedule is included for informational purposes.

Meeting	Topic (Staff) as Identified June 2021	Board Liaison
January 19, 2022	Year ahead (Wisker)	Maxwell
March 16, 2022	Website Phase II: Design and Build (Schnoes)	Olson
May 18, 2022	2-Dimensional Watershed Model (Beck)	Miller
July 20, 2022	MCWD Budget and Work Plan (Wisker)	Loftus
September 14, 2022	Leveraging IT to Measure and Communicate MCWD's Progress (Steele)	Sando
November 9, 2022	CAC Re-Alignment Diagnostic Check-In (Schnoes)	Hejmadi



**RESOLUTION**

**Resolution number:** 21-092

**Title:** 2022 Citizen Advisory Committee Appointments

- WHEREAS pursuant to MN statute §103D.331, the Minnehaha Creek Watershed District (MCWD) Board of Managers annually appoints a Citizen Advisory Committee (CAC), organized to assist the MCWD Board of Managers on matters affecting the interests of the watershed district;
- WHEREAS on June, 10, 2021, the Board approved Resolution 21-042 adopting operational recommendations to align its CAC with the overall strategic direction of the District;
- WHEREAS recommendations included introducing two-year, staggered terms, setting CAC membership at 14, and striving for greater diversity of professional, geographic, and demographic make-up of members;
- WHEREAS MCWD Outreach staff undertook several enhancements to the CAC member recruitment process in fall 2021 and received 19 applications (ten from current members and nine from prospective members);
- WHEREAS MCWD Outreach staff engaged with current CAC members about their preference in serving in one- or two-year terms starting in 2022, to help establish two, alternating cohorts of members going forward;
- WHEREAS the Board of Manager’s Operations and Programs Committee discussed the applications at their November 4, 2021, meeting to provide staff feedback on developing a slate of 14 candidates for 2022;
- WHEREAS staff prepared a recommendation for appointment and the Board of Manager’s finalized the list of 14 2022 members at its December 16, 2022, meeting;

NOW, THEREFORE, BE IT RESOLVED that the Minnehaha Creek Watershed District Board of Managers hereby appoints the following individuals to the 2022 Citizen Advisory Committee.

Serving 2022	Serving 2022-2023
John Salditt	John Iverson
Peter Rechelbacher	Shannon Martin
Rich Nyquist	Laurie Goldsmith
Marc Rosenberg	Cassy Ordway
Bill Bushnell	Drew McGovern
Dan Flo	Emily Blough
Dave Oltmans	James Brimeyer or Lisa Fowler

Resolution Number 21-092 was moved by Manager \_\_\_\_\_, seconded by Manager \_\_\_\_\_. Motion to adopt the resolution \_\_\_ ayes, \_\_\_ nays, \_\_\_ abstentions. Date.

\_\_\_\_\_  
 Secretary Date: \_\_\_\_\_