



Title: 2021 Citizen Advisory Committee Appointment Process

Prepared by: Name: Kim LaBo
 Phone: 952-641-4507
 klabo@minnehahacreek.org

Purpose: Staff will seek guidance from the Board of Managers on changes to the Citizen Advisory Committee membership appointment process for 2021.

Background:

The Citizen Advisory Committee (CAC) is a volunteer advisory group to the Minnehaha Creek Watershed District which serves at the pleasure of the MCWD Board of Managers. By statute, MCWD is obligated to appoint members to its CAC annually. The membership term for current CAC members expires December 31, 2020. The following is a list of the current members of the CAC:

| Name | City |
|-------------------------|----------------|
| Kim David | Hopkins |
| Cassandra Ordway | Long Lake |
| Peter Rechelbacher | Long Lake |
| Dan Flow | Minneapolis |
| Richard Nyquist | Minneapolis |
| David Oltmans | Minneapolis |
| Marc Rosenberg | Minnetonka |
| William (Bill) Bushnell | Minnetrista |
| Brian Girard | Orono |
| John Salditt | Plymouth |
| Emily Balogh | St. Louis Park |
| Drew McGovern | St. Louis Park |

The purpose and role of the CAC has consistently evolved over time to reflect the focus of the District. For many years, the committee focused on evaluating applications for MCWD’s education and BMP grant programs that have since been discontinued. With MCWD’s change in direction away from broad-based residential-scale action to high-impact capital projects and policy change, the committee’s focus in recent years has shifted to providing strategic advice on the District’s major initiatives and organizational changes.

The organization, and as a result the CAC, is now at a strategic junction point. The period of intensive organizational change management that the CAC played a major role in shaping over the past few years is coming to a close, and with the realigned programs in place, the organization is now shifting its emphasis to implementation.

As a result, the orientation of the CAC must also shift to ensure the committee is aligned with the needs of the District and to provide a meaningful and engaging experience for volunteer members. This realignment will take place with the input of the Board, CAC, and staff.

This impending assessment, coupled with the challenges of convening a collaborative group during the COVID-19 pandemic, also impact the 2021 appointment process. All but one member of the committee is seeking reappointment.

Given this state of flux, staff is recommending that the current CAC members be reappointed and that the vacant seat not be filled in 2021.

Summary:

At the November 5th Board of Managers meeting, staff will provide a brief presentation on the CAC's current strategic position within MCWD and plans to evaluate the committee's workflow, meeting structure, and strategic orientation. With this impending assessment, and the challenges of the remote work meeting environment, staff will recommend current CAC members are reappointed and that the single vacant seat not be filled in 2021.

Supporting documents (list attachments): None