



MEMORANDUM

To: MCWD Board of Managers

From: James Wisker

Date: December 11, 2017

Re: 2018 OPC Agenda Priorities and Committee Alignment

Purpose:

To initiate discussion with the Operations and Programs Committee (OPC) regarding agenda priorities for 2018; and to discuss potential points of connection and alignment between the OPC, the Citizen Advisory Committee (CAC), and Planning and Policy Committee (PPC).

Background:

Recently, the Board of Managers has engaged in a series of discussions regarding the potential to continue increasing the alignment and effectiveness of various committees, including the Planning and Policy Committee (PPC) and Citizen Advisory Committee (CAC).

At the November 16, 2017 Planning and Policy Committee Meeting, staff and attending Board Members initiated discussion regarding 2018 agenda priorities, and opportunities for alignment across committees in service of advancing organizational priorities. Staff recommended, with broad consensus, that a priority focus in 2018 would be the development and implementation of a strategic action plan. A strategic action plan will outline a series of discrete actions and initiatives to be taken across the organization that will advance the organization in the direction outlined in the 2017 Strategic Plan.

During the course of that discussion, it was agreed that similar discussions would occur with the Operations and Programs Committee, and between a focus group of Board Members and CAC leadership. Information gathered from the November 16, PPC, and subsequent OPC and CAC focus group meetings will be synthesized to inform a facilitated discussion with the Board of Managers early in 2018 at an annual retreat.

December 14, OPC:

At the December 14, 2017 Operations and Programs Committee, staff will facilitate a brief discussion of potential areas to focus the committee's agenda in 2018. Staff will recap previous governance analyses, and outline a preliminary recommendation for discussion.

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Based on the committee framework previously approved by the Board, and a consensus to focus organizationally in 2018 on the development and implementation of a Strategic Action Plan, areas of OPC focus are likely to include both planning and execution within the following categories:

- Budget and Finance
- Information Technology
- Human Resources
- Facilities Management
- Operational Elements of the Strategic Action Plan

Next Steps:

Staff will provide a brief overview of possible work within these areas during the meeting on December 14 and solicit feedback from the committee. This information will be gathered and synthesized with feedback from the PPC and CAC focus group, in order to facilitate a broader discussion with the Board early in 2018 during the annual retreat.

If there are questions in advance of the meeting, please contact: James Wisker at Jwisker@minnehahacreek.org or 952-641-4509

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