

## MEMORANDUM

**To:** Board of Managers  
**From:** Kelly Dooley, Water Quality Manager  
**CC:** Craig Dawson, Research and Monitoring Director  
**Date:** March 16, 2016  
**RE:** **WISKI SYSTEM IMPLEMENTATION UPDATE**

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On January 28<sup>th</sup>, 2016, the Board of Managers approved the purchase of WISKI Data Management System. The WISKI Data Management System will improve the District's storage, organization, quality control and analysis of the water quality, precipitation, water level and biological data.

Since January 28<sup>th</sup>, the following has occurred:

- All monitoring and research data has been copied out of the old database and excel files, and therefore the original copies are intact
- The copied data has begun an intensive "clean up" process
  - Completing metadata (lab information, data collectors' names, project codes, etc)
  - Completing missing or incomplete data records
- Data Transfer Process
  - The copied data will be imported into the WISKI Data Management System
  - The original data will be archived either in Laserfiche or on an external hard drive
- Staff have been coordinating with KISTERS (the WISKI vendor) and Imagine IT to install the WISKI software on MCWD's network and computers
  - Week of March 7<sup>th</sup> - WISKI is on the network
  - Week of March 14<sup>th</sup> - WISKI is on Research and Monitoring staffs' computers

- March 15<sup>th</sup> - Staff attended the first WISKI Metro User Group hosted by Capitol Region Watershed District. Overview of the WISKI system as well as demonstrations on more advance features were presented.

Staff from National Fish and Wildlife Service, Met Council, Mississippi Watershed Management Organization, Washington County Conservation, Prior Lake Watershed District, and ESRI were also in attendance.

- Mid-April – WISKI will provide a 3-day on-site training to staff on how to use the WISKI system

Staff will provide the Board of Managers with another memorandum update on the use of WISKI in May 2016.

If there are questions in advance of the meeting, please contact: Kelly Dooley at 952-641-4515 or [kdooley@minnehahacreek.org](mailto:kdooley@minnehahacreek.org)