

## MEMORANDUM

**To:** MCWD Board of Managers  
**From:** Becky Christopher, MCWD Planner  
**Date:** November 13, 2014  
**Re:** Local Government Unit Annual Reports

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### **Purpose:**

To provide an update on Local Government Unit annual reporting for 2013.

### **Background:**

The District's 2007 Comprehensive Plan requires that local government units (LGUs) report annually to the District regarding implementation of their Local Water Management Plans. The District had limited success in receiving these reports prior to 2011. In April of 2011, the Board adopted an amendment to the District's Comprehensive Plan that provided greater specificity to the annual reporting requirements. As a part of this amendment, staff developed a reporting form for LGU's to use to simplify and streamline the process.

Reports for the 2013 calendar year were due July 31, 2014 and annual meetings were held from August to early October. This year, staff received reports from 20 of the 29 LGU's and held meetings with 13 LGU's (see summary table). The cities of Orono and Victoria both requested extensions due to recent staff turnover, and their reports are expected later this year.

As in past years, staff found these meetings to be very informative and an excellent opportunity to build and maintain relationships with city staff. Some of the main topics discussed at these meetings are:

- Upcoming projects and initiatives for both the District and LGU
- Progress towards achieving phosphorus load reduction targets in the Comprehensive Plan and TMDLs
- Municipal housekeeping activities, such as street sweeping, winter salt application, and stormwater pond inventory/maintenance
- Opportunities for partnership and collaboration on projects or programs

In addition, staff used this year's annual meetings to introduce the 2017 Comprehensive Plan update. Feedback received during these conversations has been very supportive of the District's partnership philosophy and the proposed "Two-Track" approach of focusing on high-need subwatersheds while remaining responsive to community needs and opportunities District-wide.

The following table summarizes which LGU's submitted their annual reports and attended an annual meeting with District staff:

LGU	Report Submitted	Meeting
Chanhasen	No	No
Deephaven	Yes	Yes
Edina	Yes	Yes
Excelsior	Yes	No
Golden Valley	No	No
Greenwood	Yes	Yes
Hopkins	No	No
Independence	Yes	No
Laketown Twp	Yes	No
Long Lake	Yes	No
Maple Plain	No	No
Medina	Yes	No
Minneapolis	No	No
Minnetonka	Yes	Yes
Minnetonka Beach	Yes	Yes
Minnetrista	Yes	Yes
Mound	Yes	Yes
Orono	No (requested extension)	No
Plymouth	Yes	No
Richfield	Yes	Yes
Shorewood	Yes	Yes
Spring Park	No	No
St. Bonifacius	Yes	No
St. Louis Park	Yes	Yes
Tonka Bay	Yes	Yes
Victoria	No (requested extension)	No
Watertown Twp	No	No
Wayzata	Yes	Yes
Woodland	Yes	Yes

**Next Steps:**

Staff will use the input received during these annual meetings to improve coordination and collaboration with the District's member communities.

If there are questions regarding this update, please contact Becky Christopher at 952-641-4512 or [bchristopher@minnehahacreek.org](mailto:bchristopher@minnehahacreek.org).