

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12

**MINUTES OF THE  
MINNEHAHA CREEK WATERSHED DISTRICT  
BOARD MEETING OF**

November 17, 2016

13  
14

**CALL TO ORDER**

15  
16  
17

The regular meeting of the Minnehaha Creek Watershed District Board of Managers was called to order by President Sherry White at 6:53 p.m. on November 17, 2016, at the District office, 15320 Minnetonka Boulevard, Minnetonka, Minnesota 55345.

18  
19

**MANAGERS PRESENT**

20  
21

Sherry White, Richard Miller, Pamela Blixt, William Olson, Kurt Rogness, Brian Shekleton and William Becker.

22  
23

**MANAGERS ABSENT**

24  
25

None.

26  
27

**DISTRICT STAFF AND CONSULTANTS PRESENT**

28  
29

Lars Erdahl, Administrator; James Wisker, Planning and Projects Director; Telly Mamayek, Communications and Education Director; Louis Smith, District Counsel.

30  
31

**MATTERS FROM THE FLOOR**

32  
33

None.

34  
35

**APPROVAL OF THE AGENDA**

36  
37

*It was moved by Manager Miller, seconded by Manager Rogness, to approve the agenda as distributed. Upon vote, the motion carried 7-0.*

38  
39

**CONSENT AGENDA**

40  
41  
42  
43  
44

*It was moved by Manager Shekleton, seconded by Manager Rogness, to approve the Consent Agenda, consisting of the minutes of the November 10, 2016 meeting; the check registers, including the general checking account, with items 37063 through 37130 for a total of \$634,912.77; approve payroll direct deposits of \$142,817.98, and approve electronic fund withdrawals totaling \$850,164.68, for total expenses of \$1,627,895.43; and accept the report on the 325 Blake Road checking account.*

45  
46

*Upon on vote the motion carried, 6-0, with Manager Miller abstaining.*

47  
48  
49  
50  
51  
52  
53  
54  
55  
56  
57  
58  
59  
60  
61  
62  
63  
64  
65  
66  
67  
68  
69  
70  
71  
72  
73  
74  
75  
76  
77  
78  
79  
80  
81  
82  
83  
84  
85  
86  
87  
88  
89  
90

**REGULAR AGENDA**

**Board, Committee, and Task Force Reports**

President’s Report and Executive Committee Report:

President White reported that the Executive Committee met and recommends that the Administrator’s performance review be conducted by Ms. Sharon Klumpp from Springsted. She requested that the Board of Managers authorize the retention of Ms. Klumpp for this review, with a report to the Board of Managers on or before February 9, 2017. *It was moved by President White, seconded by Manager Miller to approve the retention of Ms. Klumpp and Springsted for the Administrator’s review. Upon vote, the motion carried, 7-0.*

President White noted that the Executive Committee discussed participation of board members in the strategic human resources review, and that discussion is also reflected in Action Item 11.1 on this agenda.

The Executive Committee also discussed the upcoming Legislative session and the resolutions at the Minnesota Association of Watershed Districts, also item 11.2 on this agenda.

Policy and Planning Committee Report

Manager Miller noted that six managers were present at the Committee meeting held earlier this evening, and referred to the written materials.

**ACTION ITEMS**

Resolution 16-082: Authorization to Execute an Agreement with Springsted Incorporated to Assist the District with Strategic Human Resources Planning

Mr. Erdahl reviewed the request for board action and noted legal counsel’s advice in structuring manager participation in this process. He also noted that the request is for funding not to exceed \$31,460.00. *Following discussion, it was moved by Manager Miller, seconded by Manager Rogness, to adopt Resolution 16-082 as follows:*

***NOW, THEREFORE, BE IT RESOLVED that the Minnehaha Creek Watershed District Board of Managers hereby authorizes the District Administrator to execute a contract with Springsted Incorporated for human resources planning services for an amount of \$28,600;***

91

92 ***BE IT FURTHER RESOLVED that the District Administrator is authorized to amend***  
93 ***the contract up to 10% of the total cost, for a not to exceed amount of \$31,460.***

94

95 ***BE IT FURTHER RESOLVED that the Board of Managers designates Managers***  
96 ***Olson and Becker to serve as liaisons to the staff management team established by the***  
97 ***District Administrator to work with Springsted in this strategic human resources***  
98 ***planning project, provided that all authority for taking any Board action on***  
99 ***recommendations of the District Administrator shall continue to lie with the Board of***  
100 ***Managers, with consideration as appropriate from any standing committee of the***  
101 ***board.***

102

103 ***Upon vote, the motion carried, 7-0.***

104

105 President White deferred discussion of the MAWD Resolutions, Item 11.2, and turned to  
106 Board discussion of the MCWD 50<sup>th</sup> Anniversary plan.

107

108 **BOARD DISCUSSION**

109

110 **MCWD 50<sup>th</sup> Anniversary Plan**

111

112 Ms. Telly Mamayek appeared before the Board of Managers and noted that 2017 will be  
113 the 50<sup>th</sup> Anniversary of the District. She noted development of a plan to observe this  
114 anniversary as a time of reflection and looking forward. She introduced Ms. Kelly  
115 Cochrane who presented a plan to observe the 50<sup>th</sup> Anniversary through a series of events  
116 throughout the year. Ms. Cochrane recommended a modified creek clean up event in St.  
117 Louis Park and also that the Watershed Heroes event be deferred into the future and  
118 perhaps occur once every 5 years.

119

120 Manager Miller expressed his support for many of the events described by Ms. Cochrane,  
121 but stated that he was not sure about the perception of a gala event at the LaFayette Club.  
122 Manager Shekleton stated that he shared this concern. At the request of Manager Olson,  
123 Ms. Cochrane explained the t-shirt event participation concept. Manager Blixt stated that  
124 she was concerned about deferring the Watershed Heroes event, especially once every  
125 five years, given its unique and valuable time to connect with local officials and citizens  
126 on watershed work. Manager Blixt also recommended the recognition of the service of  
127 the managers. Manger Becker asked for further explanation about integrating the various  
128 principles and messages into the anniversary events. Ms. Mamayek stated that many of  
129 these messages will be in the baseline education and communications program, with  
130 sensitivity to avoiding simple self-promotion and focusing more on education and  
131 experimental learning about the mission of the watershed.

132

133 Ms. Mamayek thanked the Board of Managers for this discussion, and noted that further  
134 detailed recommendations would be brought back to the Board of Managers at its

135

136 meeting on December 8, with an alternative to the proposed Gala at the LaFayette Club.  
137 The managers thanked Ms. Mamayek and Ms. Cochrane for their presentation.

138

139 **ACTION ITEMS, continued**

140

141 **MAWD Resolutions and Appointment of Delegates**

142

143 President White returned to the discussion of the resolutions before the Minnesota  
144 Association of Watershed Districts (MAWD) at its annual meeting, and appointment of  
145 delegates. *It was moved by Manager Olson, seconded by Manager Shekleton, to*  
146 *appoint President White and Manager Blixt as delegates to the MAWD annual*  
147 *meeting. Upon vote, the motion carried, 7-0.*

148

149 The managers discussed the strategic planning for future management of the Minnesota  
150 Association of Watershed Districts. Manager Shekleton stated that he felt it might be  
151 wise to identify a single professional firm to provide all of the necessary services for  
152 MAWD. Manager Blixt described the transitional planning for MAWD. Manager Becker  
153 recommended that a competitive process be utilized to select new management.

154

155 The managers also discussed the proposed change to the MAWD By Laws and expressed  
156 concern with the idea of private stakeholders holding affiliate membership. Manager  
157 Becker stated that if this is motivated by a budget concern, watershed districts should  
158 make a value judgment about paying for the services that MAWD requires.

159

160 The managers discussed the proposed resolutions and noted caution or neutrality with  
161 Resolution #4 (Rice Creek Watershed District – Correcting Watershed-Based Wetland  
162 Conservation Act Implementation); Resolution #8 (Middle Fork Crow River WD –  
163 Amend Minnesota Open Meeting Law to Allow WD manager meeting participation via  
164 electronic means outside the territorial limits of the WD or state); and Resolution #9  
165 (MAWD Board of Directors Support increasing general fund levy cap to \$500,000 by  
166 legislative action).

167

168

169

170 **Administrator's Report**

171

172 Mr. Erdahl reported that the construction of the Bushaway Road project is progressing  
173 nicely. He noted further that the 2017 calendar would be available for review and action  
174 at the December meeting.

175

176

Minutes of the Regular Meeting  
Minnehaha Creek Watershed District  
Board of Managers  
11-17-2016

177

178 **ADJOURNMENT**

179

180 There being no further business, the meeting of the Board of Managers adjourned at 9:49  
181 p.m.

182

183 Respectfully submitted,

184

185

186

187 Kurt Rogness, Secretary

DRAFT