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4 **MINUTES OF THE JOINT MEETING OF**  
5 **OPERATIONS AND PROGRAMS COMMITTEE AND**  
6 **POLICY AND PLANNING COMMITTEE**  
7 **THE MINNEHAHA CREEK WATERSHED DISTRICT**  
8 **BOARD OF MANAGERS**

9  
10 **November 06, 2014**

11  
12 **CALL TO ORDER**

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14 The joint meeting of the Operations and Programs Committee and the Policy and Planning  
15 Committee of the Minnehaha Creek Watershed District Board of Managers was called to order  
16 by President Sherry White at 6:45 p.m. at the District offices, 15320 Minnetonka Boulevard,  
17 Minnetonka, Minnesota 55345.

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19 **MANAGERS PRESENT**

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21 Sherry Davis White, James Calkins, Pam Blixt, Richard Miller, Jeffrey Casale, William Olson,  
22 and Brian Shekleton.

23  
24 **MANAGERS ABSENT**

25  
26 None.

27  
28 **OTHERS PRESENT**

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30 Jeff Spartz, District Interim Administrator; James Wisker, District Director of Planning; Tiffany  
31 Schaufler, District Natural Recourse Technician; Craig Dawson, Research and Monitoring  
32 Director; Yvette Christianson, Water Quality Manager; Kelly Dooley, Water Quality Managers;  
33 Chris Meehan, District Consulting Engineer; Joe Bischoff, District Consulting Engineer; and  
34 Louis Smith, District Counsel.

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36 **MATTERS FROM THE FLOOR**

37  
38 None.

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40 **APPROVAL OF AGENDA**

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42 *It was moved by Manager Shekleton, seconded by Manager Miller, to approve the agenda as*  
43 *distributed. It was moved by Manager Miller, seconded by Manager Shekleton, to amend this*  
44 *motion by moving Item 4.1, Follow up on Status of Projects, to Discussion Item 5.4 on the*  
45 *agenda. Upon vote, the amendment carried, 7-0. It was moved by Manager Shekleton,*  
46 *seconded by President White, to amend the motion by an update discussion of the status of*

47 *projects to Item 5.4 on the agenda. Upon vote, the amendment carried, 7-0. Upon vote, the*  
48 *motion to adopt the agenda as amended carried, 7-0.*

49

50 **BOARD DISCUSSION ITEMS**

51

52 Building Wrap-Up

53

54 Mr. Tom LaSalle and Mr. Dick Bienapfl appeared before the Board of Managers and reviewed  
55 the status of completion of the District office building remodeling project. Mr. LaSalle requested  
56 that the Board of Managers approve spending \$10,169 from the Contingency line in the project  
57 budget for close-out expenses. Manager Miller noted that the special account for the building  
58 project has been closed, and that these expenses would be paid from the regular District account.  
59 *It was moved by Manager Casale, seconded by Manager Shekleton, that the authorization of*  
60 *the Administrator to spend \$10,169 on building close-out expenses be placed on the Consent*  
61 *Agenda of the next board meeting. Upon vote, the motion carried, 7-0.*

62

63 Mr. LaSalle then reviewed options for meeting technology including the capacity to make video  
64 recordings of meetings. He stated that a basic capacity to record meetings and post them on the  
65 internet would cost \$5,500, and that enhanced video recording capabilities could cost as much as  
66 \$50,000 - 125,000. *It was moved by Manager Casale, seconded by Manager Olson, that*  
67 *approval to implement the \$5,500 option be placed on the Consent Agenda of the next board*  
68 *meeting, that video recording of meetings be implemented as soon thereafter as practical, and*  
69 *that the Administrator research and prepare a request for proposals of the more expensive*  
70 *option for next year. Mr. Spartz noted that this recording capability could be ready in*  
71 *December, and that the policy for video recording would follow the same as for audio*  
72 *recordings.*

73

74 *Following further discussion, it was moved by Manager Shekleton, seconded by Manager*  
75 *Miller, that the District take one year to evaluate the District's needs and experience with the*  
76 *basic option before pursuing a more expensive option. The managers discussed the type of data*  
77 *that could be analyzed and the regular work planning and budgeting process. Managers*  
78 *Shekleton and Miller agreed, with the Board's mutual consent, to amend their motion by*  
79 *deleting the phrase "to take one year" and thereby have the evaluation incorporated into the*  
80 *District's normal annual work planning and budgeting process. Upon vote, the amendment*  
81 *carried, 7-0. Upon vote, the motion as amended carried, 7-0.*

82

83 Authorization to Contract with Wenck Associates, Inc. for Consulting Services for the  
84 Ecosystem Evaluation Program

85

86 Ms. Yvette Christianson, Ms. Kelly Dooley, and Mr. Joe Bischoff appeared before the Board of  
87 Managers and reviewed the request for board action. Ms. Christianson noted that staff is  
88 requesting authorization for the District Administrator to execute a contract with Wenck  
89 Associates, Inc. for the development of the Ecosystem Evaluation Program for January 1, 2015-

90 June 30, 2016 not to exceed \$230,000. She noted that the cost for 2015 would not exceed  
91 \$176,000, and that this amount is consistent with the approved 2015 budget.

92  
93 The managers discussed the various elements and challenges of the ecosystem evaluation  
94 program, and the process for gathering technical and general public input. *Following*  
95 *discussion, it was moved by Manager Calkins, seconded by Manager Casale, to place the*  
96 *request for board action and the resolution to authorize the contract with Wenck Associates,*  
97 *Inc. for Consulting Services for the Ecosystem Evaluation Program for January 1, 2015 –*  
98 *June 30, 2016 on the consent agenda of the next board meeting. Upon vote, the motion*  
99 *carried, 7-0.*

100  
101 Comprehensive Plan Outreach Update

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103 Ms. Becky Christopher and Ms. Leslie Kupchella appeared before the Board of Managers and  
104 reviewed the positioning outline for the comprehensive plan update process. The managers  
105 discussed the outline, noting the suggestion to add flood mitigation along with the goal of water  
106 quality, and the process for engaging subwatershed stakeholders. The managers thanked Ms.  
107 Christopher and Ms. Kupchella for their presentation.

108  
109 Mr. Smith noted that counsel and staff are preparing comments on the proposed revisions to the  
110 Board of Water and Soil Resources rules, Minnesota Rules Chapter 8410, and these comments  
111 will be submitted by November 10.

112  
113 Followup on Status of Projects

114  
115 Manager Miller noted that he asked that this report be discussed by the Board of Managers to  
116 highlight the productive work being done. Mr. James Wisker appeared before the Board of  
117 Managers and reviewed District achievements over the past six months. Manager Calkins  
118 expressed interest in further board discussion of the policy on land management and public  
119 access.

120  
121 Minneapolis Park and Recreation Board – Golf Course Discussions

122  
123 Manager Shekleton reported on further discussions with representatives of the Minneapolis Park  
124 and Recreation Board concerning a potential collaboration with the District on flood mitigation  
125 and golf course improvements. He noted that there appear to be some valuable opportunities,  
126 and that these discussions would continue.

127  
128 **ADJOURNMENT**

129  
130 There being no further business, the joint committees meeting of the Minnehaha Creek  
131 Watershed District Board of Managers was adjourned at 9:32 p.m.

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133

Minutes of Joint Committees Meeting  
Minnehaha Creek Watershed District  
Board of Managers  
11-06-2014

134 Respectfully submitted,  
135  
136  
137  
138 Jeffery Casale  
139 Secretary

DRAFT