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4	MINUTES OF THE SPECIAL MEETING OF
5	THE MINNEHAHA CREEK WATERSHED DISTRICT
6	BOARD OF MANAGERS
7	
8	September 4, 2014
9	
10 11	CALL TO ORDER
11	The special meeting of the Minnehale Creek Watershed District Poord of Managers was called
12	The special meeting of the Minnehaha Creek Watershed District Board of Managers was called
13 14	to order by President Sherry White at 6:54 p.m. at the in the District offices, 15320 Minnetonka Boulevard, Minnetonka, Minnesota 55345.
14 15	Boulevalu, Mininetolika, Mininesota 55545.
	MANACEDS DESENT
16 17	MANAGERS PRESENT
17	Sherry Davis White, Brian Shekleton, Richard Miller, Jeffrey Casale Pam Blixt, and William
18 19	Olson.
	OISOII.
20	MANACEDS ADSENT
21 22	MANAGERS ABSENT
22	James Calkins.
23 24	James Caikins.
24 25	OTHERS PRESENT
23 26	<u>OTHERSTRESENT</u>
20 27	Jeff Spartz, Interim District Administrator; David Mandt, District Operations Manager; James
28	Wisker, District Director of Planning, Project and Land Conservation Programs; Becky
28 29	Houdek, District Planning Specialist; Craig Dawson, District AIS Director; Yvette Christianson,
30	District Water Quality Specialist; Courtney Hall, District Technician/Wetland Specialist; Chris
31	Meehan, District Consulting Engineer and Louis Smith District Counsel.
32	Weenan, District Consulting Engineer and Louis Siniti District Counsel.
32 33	MATTERS FROM THE FLOOR
34	
35	None.
36	
37	APPROVAL OF AGENDA
38	
39	President White proposed to amend the agenda by deleting item 6.1, Springsted Executive
40	Search and inserting a resolution on the transition services of the former Administrator. <i>It was</i>
41	moved by Manager Miller, seconded by Manager Shekleton, to approve the agenda with this
42	change. Upon vote, the motion carried, 6-0.
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Minutes of the Special Meeting Minnehaha Creek Watershed District Board of Managers 9-4-2014

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4 PUBLIC HEARING: 2015 BUDGET AND LEVY

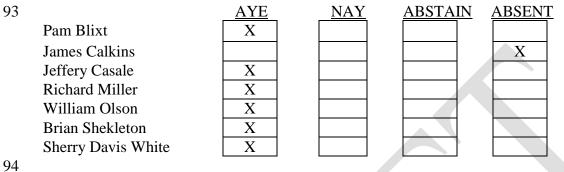
- President White opened the public hearing on the 2015 budget and levy. Mr. Spartz provided an overview of the budgeting process and guiding principles utilized by the staff in developing the proposed budget and levy for 2015. Mr. David Mandt provided further review of the proposed operating and projects and program budgets and levy. Manager Miller and Manager Shekleton suggested that the budget and levy table be updated to show grants and other sources of revenue apart from the property tax levy.
- 52
- 53 Manager Olson asked if the District has considered returning surplus revenues, or evaluated
- 54 whether its reserves are in excess of District needs. Manager Miller stated that that was an
- excellent question and that the District is continuing to work with Springsted to develop
- 56 recommendations for managing the District's budget reserves. Manager Olson asked whether the
- 57 Board should consider reducing the levy, and Mr. Spartz reviewed historic budget and levy
- 58 information, and recommended avoiding significant spikes in either levy increases or decreases,
- as a general approach. Mr. Smith noted that given the timing of property tax payments, it has
- 60 historically been the District's practice to maintain budget reserves to cover at least six-months
- of operating expenses. Further, Mr. Smith noted that many of the District's capital projects
- 62 involve multiyear commitments, and so the cash flow for these projects needs to be considered in
- evaluating the budget reserves as well. Manager Casale commented that he also felt it was
- 64 generally wise to maintain a steady property tax levy, but it is also important to anticipate cash
- 65 flow and spending patterns with project planning.
- 66
- 67 Mr. Craig Dawson appeared before the Board of Managers and reviewed the projected property 68 tax increases for typical home values, noting that in general residential property tax payers will 69 not see a tax increase from the Watershed District. Manager Shekleton noted that the explanation 70 for this fact is that property tax base has increased in value.
- 71

72 Mr. Mandt provided further detailed review of the operations budget. Manager Blixt commented

- 73 on the projected insurance benefits increase. Mr. Mandt explained how the District manages
- health insurance costs annually and the assumptions utilized in the budget based on market
- averages. Manager Miller stated that he strongly felt that existing benefit commitments toemployees should be honored.
- 77
- There were no further persons wishing to comment on the budget and levy at the public hearing.
 President White closed the public hearing at 7:38 p.m.
- 80
- Manager Miller noted the 66 years of budgeting experience among Mr. Spartz, Mr. Mandt, and
 Mr. Dawson, and he thanked them for their presentation.
- 83
- 84 <u>Transitional Services of Former Administrator</u>
- 85
- 86 Mr. Smith reviewed proposed Resolution 14-073 concerning transitional services of the former
- 87 Administrator. He explained that there are informational needs that may arise for which Mr.

Minutes of the Special Meeting Minnehaha Creek Watershed District Board of Managers 9-4-2014

- Evenson-Marden is in a position to offer assistance to the District, and this resolution authorizes 88
- 89 the President to direct Mr. Evenson-Marden as to such necessary assistance. It was moved by
- 90 Manager Miller, seconded by Manager Shekleton to adopt Resolution 14-073. Upon on roll
- 91 call vote, the motion carried, 6-0, with Managers voting as follows:
- 92 93



95 ADJOURNMENT

96

- 99 100
- 101 Respectfully submitted,
- 102
- 103
- 104
- 105 Jeffery Casale
- 106 Secretary

There being no further business the special meeting of the Board of Managers was adjourned 97 98 at 7:41 p.m.