

## **MEMORANDUM**

**To:** MCWD Board of Managers

From: Becky Christopher, Lead Planner and Project Manager

**CC:** James Wisker, Director of Planning and Permitting

**Date:** April 6, 2015

**Re:** Annual Report to the Board of Water and Soil Resources

## **Purpose:**

To provide an update on the District's annual report to the Board of Water and Soil Resources (BWSR).

## **Background:**

Every year, the District prepares an annual report to BWSR to fulfill the requirements of MN Rules 8410.0150. This report consists of a financial report, an activity report, and an audit report for the preceding fiscal year and is due by April 30.

## **Next Steps:**

Staff is in the process of compiling information from the various departments and will provide the report for Board review and authorization to release the report to BWSR at the April 23, 2015 Board meeting.

If there are any questions or concerns, please contact Becky Christopher at 952-641-4512 or bchristopher@minnehahacreek.org.