

46 **CONSENT AGNEDA**

47
48 *It was moved by Manager Becker, seconded by Manager Olson, to approve the Consent*
49 *Agenda, consisting of the minutes of January 11, 2018 meeting of the Board of Managers;*
50 *and approval of the check register of the general checking account, checks numbered 38765 to*
51 *38835 for a total of \$398,554.26, payroll direct deposits of \$136,015.49 and approve electronic*
52 *fund withdrawals totaling \$186,013.24 for total expenses of \$720,582.99, and surety account*
53 *check registers, as well as acceptance of the 325 Blake Road checking account; and approval*
54 *of Resolution 18-006: Approval of 2018 MCWD Pay Equity Report as follows:*
55

56 *NOW, THEREFORE, BE IT RESOLVED that the Minnehaha Creek*
57 *Watershed District Board of Managers hereby approves the 2018 MCWD Pay*
58 *Equity Report and directs the report to be submitted as required to the State of*
59 *Minnesota Department of Minnesota Management and Budget.*
60

61 *Upon vote, the motion carried, 5-0.*

62
63 **REGULAR AGENDA**

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65 **Board, Committee, and Task Force Reports**

66
67 Manager Miller reported that the Policy and Planning Committee met earlier in the evening. The
68 Committee reviewed the status of implementation issues at 325 Blake Road, a review of
69 concerns about the watershed based funding pilot program from the Board of Water and Soil
70 Resources, and an update on the Human Resources plan implementation.
71

72 **ACTION ITEMS**

73
74 **Election of Board Officers**

75
76 *It was moved by Manager Miller, seconded by Manager Becker, to elect Sherry White as*
77 *President of the Board of Managers. Upon vote, the motion carried, 5-0.*
78

79 *It was moved by President White, seconded by Manager Becker, to elect Brian Shekleton as*
80 *Vice President of the Board of Managers. Upon vote, the motion carried, 5-0.*
81

82 *It was moved by Manager Olson, seconded by President White, to elect Richard Miller*
83 *Treasurer of the Board of Managers. Upon vote, the motion carried, 5-0.*
84

85 *It was moved by Manager Miller, seconded by Manager Loftus, to elect Kurt Rogness*
86 *Secretary of the Board of Managers. Upon vote, the motion carried, 5-0.*
87

88 President White noted that she would designate the same Committee assignments as for 2017 as
89 follows: Operations and Program Committee: Bill Becker, Jessica Loftus (committee chair), Bill
90 Olson.

91
92 Policy and Planning Committee: Dick Miller (committee chair), Kurt Rogness, Brian Shekleton.

93
94 Citizens Advisory Committee Appointments

95
96 Mr. Darren Lochner appeared before the Board of Managers and reviewed the request for board
97 action. He reviewed the process of planning to review the focus of the Citizens Advisory
98 Committee (CAC), and also the 26 applications for membership on the Committee. He noted that
99 14 past members of the CAC applied to return and serve, along with 12 new applicants.

100 *Following discussion, it was moved by Manager Miller, seconded by Manager Olson to*
101 *appoint the 16 members recommended for appointment as set forth in the staff memorandum.*
102 *Upon vote, the motion carried, 5-0.*

103
104 Resolution 18-007: 2018 Freshwater Society Contract Approval for Watershed Association
105 Initiative

106
107 Mr. Lochner reviewed the request for board action, including the past history of this initiative,
108 ongoing work to assure that the Watershed Association Initiative aligns with District's strategic
109 plan, and the need for more frequent staff interaction to guide the initiative. Manager Miller
110 stated that he felt that there had been a need for closer review and interaction, and that he liked
111 Mr. Lochner's new approach. Mr. Lochner stated that there will be continuous progress reports
112 and updates on this initiative.

113
114 *Following discussion, it was moved by Manager Olson, seconded by Manager Becker to*
115 *approve Resolution 18-007 as follows:*

116
117 ***NOW, THEREFORE, BE IT RESOLVED that the Minnehaha Creek***
118 ***Watershed District Board of Managers authorizes the District Administrator to***
119 ***enter into a contract not to exceed \$25,000 with Freshwater Society to continue***
120 ***the Watershed Association Initiative;***

121
122 ***BE IT FINALLY RESOLVED that the District Administrator is authorized to***
123 ***sign necessary documents to carry out the Watershed Association Initiative,***
124 ***pending approval of form and execution by the District counsel.***

125
126 Manager Olson asked about the timing of payments under the contract and Mr. Lochner
127 reviewed the payment schedule. Manager Becker stated that he liked this proactive approach to
128 assure that the initiative provides value to the District. President White noted that the last
129 sentence of the Resolution appeared to be a typographical error, and should be deleted. *Upon*
130 *vote, the motion carried, 5-0.*

131

132 Resolution 18-008: Carver County Finance Banking RFP

133
134 Ms. Anna Brown appeared before the Board of Managers and reviewed the request for board
135 action. She noted that Mr. Wisker had presented this item at the January 11 Workshop. She noted
136 that the District is awaiting Carver's execution of the master finance agreement, and then will be
137 ready with Board approval to issue this RFP. *It was moved by Manager Miller, seconded by*
138 *Manager Olson to adopt Resolution 18-008 as follows:*

139
140 ***NOW, THEREFORE, BE IT RESOLVED that the Minnehaha Creek***
141 ***Watershed District Board of Managers, pending the final execution of the***
142 ***Carver County Master Finance Agreement (MFA), hereby authorizes the***
143 ***District Administrator to issue the attached request proposals for banking***
144 ***services to provide the short term financing needed to support the Carver***
145 ***County MFA;***

146
147 ***NOW, THEREFORE, BE IT FURTHER RESOLVED that upon advice of***
148 ***MCWD advisors and legal counsel, the District Administrator may make non***
149 ***substantive revisions to the request for proposal prior to issuance.***

150
151 *Upon vote, the motion carried, 5-0.*

152
153 Resolution 18-009: Authorization to Convey Right-of-Way Easements on Three District Parcels
154 to the City of Hopkins for Reconstruction of Blake Road

155
156 Mr. Michael Hayman appeared before the Board of Manager's and reviewed the request for
157 board action. He noted that the staff recommended providing the temporary construction
158 easements at no cost, and that the draft easement documents will need further revisions by legal
159 counsel. *Following discussion, it was moved by Manager Becker, seconded by Manager Olson,*
160 *to adopt Resolution 18-009 as follows:*

161
162 ***NOW, THEREFORE, BE IT RESOLVED that the Minnehaha Creek***
163 ***Watershed District Board of Managers hereby authorizes the Board President,***
164 ***on advice of counsel, to execute agreements and easements for each of the three***
165 ***parcels – 325, 415 and 427 Blake Road – to the City of Hopkins for roadway***
166 ***improvements associated with the reconstruction of Blake Road, subject to the***
167 ***following:***

168
169 • ***Easements will be permanent for 325 and 415 Blake Road, with temporary***
170 ***easements on all three parcels;***

171
172 • ***Permanent easements will afford the City full surface use of the described***
173 ***easement area for the City's indicated trail and associated purposes, and the***
174 ***right to place, and allow others to place, above-ground and subsurface utilities;***
175

176 • *Temporary easements will allow the City to occupy and disturb the described*
177 *easement area during the reconstruction project and require City restoration at*
178 *the close of use;*

179
180 • *Title, environmental and other ordinary risks will be allocated in the*
181 *customary manner;*

182
183 • *Consideration for the easement conveyance will be \$530,425.00 for 325 Blake*
184 *Road (permanent and temporary); \$9,775.00 for 415 Blake Road*

185
186 Manager Olson asked if the streets within the 325 Blake Road development would be municipal
187 or private streets, and Mr. Mr. Hayman replied that that would be determined through the master
188 development process. *Upon vote, the motion carried, 5-0.*

189
190 **BOARD DISCUSSION ITEMS**

191
192 Arden Park Design Briefing

193
194 Ms. Renae Clark appeared before the Board of Managers and reviewed the 30% design for the
195 project. She noted that Laura Domyancich had been part of the design team process, as well as
196 Ann Katreh from the City of Edina Ms. Clark reviewed the community engagement process
197 planned at the 30, 60, and 90% stages of design completion, and noted that this 30% design had
198 received generally favorable feedback at a community open house on January 9. She stated that
199 a 60% level design is expected in May. The Board of Managers thanked Ms. Clark for her
200 presentation.

201
202 Shorewood Planning MOU

203
204 Ms. Clark and Ms. Heidi Quinn appeared before the Board of Managers to provide a briefing on
205 the proposed Memorandum of Understanding for integrated land use and water resources
206 planning work with the City of Shorewood. They noted that this MOU would be on the agenda
207 for Board action on February 22, and that the city council has reviewed the matter at a January
208 21 council meeting and will do so further at a February 12 council meeting. Manager Miller
209 noted that he felt that this proposed MOU was on mission for the District, but he also wanted to
210 caution against invitations for spending on matters of city public works. Ms. Clark noted that the
211 MOU clearly indicates that while early planning and coordination can be mutually beneficial,
212 there is no promise of any funding commitments. The managers thanked Ms. Clark and Ms.
213 Quinn for their report.

214
215 **STAFF UPDATES**

216
217 Administrator's Report

218
219 Mr. Erdahl reported on the following items:

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- 220 • He reviewed calendar options for a Board retreat. *Following discussion, it was*
221 *moved by President White, seconded by Manager Becker, to set the Board retreat*
222 *for February 9, from 9:00 a.m. to 1:00 p.m. Upon vote, the motion carried, 5-0.*
- 223 • Eric Fieldseth recently participated in the DNR Roundtable discussions on carp
224 management, and also discussed carp management and related commercial fishing
225 issues;
- 226 • Darren Lochner is exploring collaboration with the YMCA and the Wayzata Lake
227 Effect to enrich summer STEM education;
- 228 • Laura Domyancich and Mr. Erdahl will be meeting with the City of Orono next week
229 to review Big Island issues;
- 230 • Anna Brown will be participating in the open house for the City of Victoria
231 comprehensive planning process;
- 232 • There will be an MCWD Staff retreat on January 26.

233
234 The managers thanked Mr. Erdahl for his report.

235
236 Metro MAWD and MAWD Board Updates

237
238 Manager Olson reported that the January meeting of Metro MAWD included a review of 2017
239 watershed district activities and upcoming plans for 2018, along with a discussion of the
240 concerns with the Watershed-Based Funding Pilot in the metro area. Manager Olson noted that
241 the Policy and Planning Committee had expressed support for a letter to be sent to BWSR
242 outlining these concerns.

243
244 President White noted that the MAWD Board meeting addressed legislative priority setting,
245 planning for the March legislative breakfast, a new MAWD office at the Riley Purgatory Bluff
246 Creek Watershed District office, and an opening on the BWSR Board.

247
248 Closed Session: Minnesota Ice Claim

249
250 On recommendation and request of Mr. Smith, *it was moved by Manager Olson, seconded by*
251 *Manager Becker, to go into closed session for the purpose of discussing the Minnesota Ice*
252 *claim with legal counsel. Upon vote, the motion carried, 5-0.*

253
254 The Board of Managers went into closed session at 8:43 p.m., and returned to open session at
255 8:51 p.m.

256
257 ADJOURNMENT

258
259 There being no further business, the meeting of the Board of Managers was adjourned at
260 8:51 p.m.

261
262 Respectfully submitted,

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264

265

266 Kurt Rogness, Secretary

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