

46 ***Manager Olson, seconded by Manager Hejmadi to approve the Agenda with this addition.***
47 ***Upon roll call vote, the motion carried 7-0 as follows:***

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50 Hejmadi: Aye
51 Loftus: Aye
52 Rogness: Aye
53 Miller: Aye
54 Olson: Aye
55 Maxwell: Aye
56 White: Aye

57
58 **CONSENT AGENDA**

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60 ***It was moved by Manager Hejmadi, seconded by Manager Maxwell to adopt the items on the***
61 ***Consent Agenda, consisting of the approval of the July 9, 2020 Board Minutes; the General***
62 ***Checking Account consisting of checks 41214 through 41242 in the amount of \$304,059.59;***
63 ***electronic funds withdrawals in the amount of \$30,556.37; manager per diems and***
64 ***reimbursement direct deposits in the amount of \$7,340.10; employee reimbursements - direct***
65 ***deposits in the amount of \$274.26; and payroll direct deposits in the amount of \$149,160.39;***
66 ***the surety checking account consisting of electronic fund transfer of \$30.00 to Bremer Bank***
67 ***for a service charge; the wire transfer of \$21,827.50 to the City of Richfield; and adoption of***
68 ***the following resolutions:***

69 **Resolution No.: 20-057: Authorization to Release RFP for Audit Services**

70 ***NOW, THEREFORE, BE IT RESOLVED that the Minnehaha Creek***
71 ***Watershed District Board of Managers hereby authorizes the District***
72 ***Administrator to solicit proposals for financial audit services; and***

73 **Resolution No.: 20-058: Authorization to Submit a Letter to the MPRB in Support of**
74 **the Draft Minnehaha Parkway Regional Trail Master Plan**

75 ***NOW, THEREFORE, BE IT RESOLVED that the Minnehaha Creek***
76 ***Watershed District Board of Managers hereby authorizes the District***
77 ***Administrator to submit the attached letter in support of the MPRB's draft***
78 ***Minnehaha Parkway Regional Trail Master Plan.***

79 ***Upon roll call vote, the motion carried, 7-0 as follows:***

80
81 Hejmadi: Aye
82 Loftus: Aye
83 Rogness: Aye
84 Miller: Aye

85 Olson: Aye
86 Maxwell: Aye
87 White: Aye
88

89 **BOARD, COMMITTEE AND TASK FORCE REPORTS**

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91 President's Report: President White reported that the District will continue to have its
92 board meetings held remotely. She noted that she and Manager Maxwell have continued
93 meetings as liaisons with the City of Hopkins for the 325 Blake Road project, discussed
94 at the Policy and Planning Committee.

95
96 Policy and Planning Committee Report: Manager Miller reported that the Policy and
97 Planning Committee met and had a detailed discussion of the development of a
98 cooperative agreement with the City of Hopkins for the 325 Blake Road project.
99

100 Metro MAWD Meeting: Manager Hejmadi reported that he attended the recent Metro
101 MAWD meeting, which included a report on reduced watershed-based funding from the
102 Board of Water and Soil Resources in 2020 due to budget cuts; reports on the impacts of
103 COVID-19 on state agencies; and plans for the MAWD annual meeting to be held
104 electronically.
105

106 Upcoming Meeting and Event Schedule: President White directed the managers to the
107 meetings listed on the agenda; all of the meetings to be noticed and held via WebEx.
108

109 **ACTION ITEMS**

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111 Resolution 20-059: Approval to Purchase Replacement Computers, Backup Equipment,
112 Backup Software Licensing and Offsite Storage

113
114 Mr. Alex Steele appeared before the Board of Managers to review the request for board
115 action. He reviewed these proposed purchases in the context of the District's
116 commitments to invest in information technology to more effectively pursue its strategic
117 goals of implementing high impact capital projects and influencing policy.
118

119 *It was moved by Manager Miller, seconded by Manager Olson, to adopt Resolution 20-*
120 *059 as follows:*

121
122 ***NOW, THEREFORE, BE IT RESOLVED that the Minnehaha Creek***
123 ***Watershed District Board of Managers hereby approves the purchase of 5***
124 ***replacement computers and 2 docking stations for an amount of \$7,333.00; and***
125

126 ***BE IT FURTHER RESOLVED that the Minnehaha Creek Watershed District***
127 ***Board of Managers hereby approves the purchase of replacement backup***

128 *equipment for an amount of \$2,469.98, and backup software and off-site*
129 *storage in the amount of \$985 per month (\$11,829 per year).*

130
131 Upon a question from Manager Maxwell, Mr. Steele confirmed that these purchases will
132 adequately meet District needs for working remotely. Upon a further question from Manager
133 Maxwell, Mr. Steele noted that the replaced computers will be held in reserve. Manager
134 Hejmadi noted the massive data capability that the District hopes to develop, and asked whether
135 a second opinion on the District's information technology planning would be appropriate. Mr.
136 Steele noted that expert assistance appears to be adequate at this time.

137
138 *Upon roll call vote, the motion carried, 7-0 as follows:*

139
140 Hejmadi: Aye
141 Loftus: Aye
142 Rogness: Aye
143 Miller: Aye
144 Olson: Aye
145 Maxwell: Aye
146 White: Aye

147
148 Resolution 20-060: Approval to Award Contract for Wasserman Lake Preserve
149 Interpretive Signage Fabrication and Installation

150
151 Ms. Anna Brown appeared before the Board of Managers to review the request for board
152 action. She reviewed the process for requesting quotes and the responses. She noted that
153 if the contract were awarded for all elements as quoted, the total cost would exceed the
154 budget, and accordingly staff is recommending eliminating two of the interpretive
155 elements. In summary, staff are recommending the following contract awards for
156 fabrication and installation of the Wassermann Lake Preserve Interpretive Proposal:

- 157
158 • Award the contract for Project A, fabrication and installation of the hub signs
159 and entry sign, to 4th Dimension for an amount not to exceed \$48,155;
160
161 • Award the contract for fabrication and installation of the locator sign, and
162 fabrication only of the watershed walk, the fire pit oak panel, the wetland ribbons,
163 and the lake chime, to 4th Dimension for an amount not to exceed \$50,300;
164
165 • Approve a change order to the Wassermann Lake Preserve project contract with
166 LinnCo for an amount not to exceed \$20,045 for installation of the watershed
167 walk, wetland ribbon and lake chime (note the installation of the fire pit oak panel
168 is already in the construction contract); and
169

- 170 • Establish a fabrication and installation budget of \$124,500, including a \$6,000
171 contingency.

172
173 *It was moved by Manager Miller, seconded by Manager Olson to adopt Resolution 20-*
174 *060 as follows:*

175
176 *NOW, THEREFORE, BE IT RESOLVED that the Minnehaha Creek*
177 *Watershed District Board of Managers authorizes the District Administrator, on*
178 *advice of Counsel, to enter into a contract with 4th Dimension Signs in the*
179 *amount of \$48,155 for Project A: Wassermann Lake Preserve Interpretive Hub*
180 *and Entry Sign;*

181
182 *BE IT FURTHER RESOLVED that the Minnehaha Creek Watershed District*
183 *Board of Managers authorizes the District Administrator, on advice of Counsel,*
184 *to enter into a contract with 4th Dimension Signs in the amount of \$50,300 for*
185 *Project B: Wassermann Lake Preserve Interpretive Elements, including*
186 *installation of one (1) element and fabrication of five (5) elements;*

187
188 *BE IT FURTHER RESOLVED that the Minnehaha Creek Watershed District*
189 *Board of Managers authorizes the District Administrator to execute a change*
190 *order with LinnCo, Inc. for the installation of three (3) interpretive elements in*
191 *the amount of \$20,045;*

192
193 *BE IT FINALLY RESOLVED that the Minnehaha Creek Watershed District*
194 *Board of Managers establishes a not to exceed fabrication and installation*
195 *budget of \$124,500, including a \$6,000 contingency, and authorizes the District*
196 *Administrator to issue change orders up to that amount.*

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198 *Upon roll call vote, the motion carried, 7-0 as follows:*

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200 Hejmadi: Aye
201 Loftus: Aye
202 Rogness: Aye
203 Miller: Aye
204 Olson: Aye
205 Maxwell: Aye
206 White: Aye

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208 **STAFF UPDATES**

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210 Administrator's Report

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212 Mr. Wisker reported on the following items:

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1. Staff received communication from Mr. Bob Volkenant, a citizen in Maple Plain northeast of County Road 81 and County Road 6, concerned with high water that impedes his hay production. Staff walked the site to discuss his concerns, noting sediment in a ditch along county road right of way and on or near MCWD property. Staff plans to survey and also note the background of high precipitation and elevated groundwater levels.
2. Staff has noted the state mask mandate and is updating its preparedness plan accordingly.
3. Mr. Wisker asked Ms. Laura Domyancich to provide a status report on the campus improvement project and ongoing discussions with Campbell-Sevey. Ms. Domyancich reviewed the project history, lessons learned, recent actions, and planned next steps, which will include further cooperative discussions with Campbell-Sevey. If the bid climate is not favorable, staff may recommend that the project be postponed to 2021. Manager Miller thanked Ms. Domyancich for her candor and ongoing work. Upon a question from President White, Ms. Domyancich reviewed the possible adjustments to the easement with Campbell-Sevey.
4. Mr. Wisker invited Trevor Born to review a draft letter to the City of Greenwood in response to the city’s concerns with the District’s capital improvement plan and an interest in more spending on aquatic invasive species in Lake Minnetonka. Manager Olson stated that he appreciated the detail and explanation of the District’s strategic approach provided in the letter.

Following discussion, it was moved by Manager Miller, seconded by Manager Olson, to approve the draft letter to be sent to the City of Greenwood.

Upon roll call vote, the motion carried, 7-0 as follows:

- Hejmadi: Aye
- Loftus: Aye
- Rogness: Aye
- Miller: Aye
- Olson: Aye
- Maxwell: Aye
- White: Aye

Minutes of the Regular Meeting
Minnehaha Creek Watershed District
Board of Managers
7-23-20

255 **Adjournment**

256

257 There being no further business, President White declared the meeting of the Board of Managers
258 adjourned at 8:35 p.m.

259

260 Respectfully submitted,

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264 Kurt Rogness, Secretary

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DRAFT