MINUTES OF THE REGULAR MEETING OF 1 2 THE MINNEHAHA CREEK WATERSHED DISTRICT **BOARD OF MANAGERS** 3 4 5 **November 5, 2020** 6 7 CALL TO ORDER 8 9 The regular meeting of the Minnehaha Creek Watershed District was called to order by 10 President Sherry White at 7:01 p.m. on November 5, 2020. President White noted that this meeting was convened electronically through WebEx, pursuant to Minnesota Statutes 11 13D.021, due to the COVID-19 pandemic and her determination that it is not prudent for 12 the Board of Managers, or any committee thereof, to meet in person, and it is not feasible 13 to provide for any member of the Board, or of the public, to meet at the regular meeting 14 location. For this reason, until this determination is withdrawn by the District's presiding 15 officer, chief legal counsel or chief administrative officer, the meetings of the Board and 16 its committees will be convened by telephone or other electronic means as the presiding 17 officer determines appropriate. All such meetings will be noticed and conducted in 18 accordance with §13D.021 and all other applicable terms of the Open Meeting Law. 19 20 President White noted that, pursuant to §13D.021, all votes will be by roll call. 21 President White called the roll to note attendance: 22 23 24 Hejmadi: Present Loftus: 25 Present 26 Rogness: Present 27 Miller: Absent 28 Olson: Present 29 Maxwell: Present 30 White: Present 31 32 DISTRICT STAFF AND CONSULTANTS PRESENT 33 James Wisker, Administrator; Gabe Sherman, Planner – Project Manager; Kate Moran, 34 35 Policy Planning Coordinator; Becky Christopher, Policy Planning Manager; Kim LaBo, Education and Engagement Coordinator; Chris Meehan, Consulting Engineer; and Louis 36 37 Smith, District Counsel. 38 MATTERS FROM THE FLOOR 39 40 41 None. 42 43

APPROVAL OF AGENDA 47

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It was moved by Manager Maxwell, seconded by Manager Hejmadi to approve the 49 Agenda as distributed. Upon roll call vote, the motion carried 6-0 as follows: 50

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52 Hejmadi: Aye Loftus: 53 Aye 54 Rogness: Aye Miller: Absent 55 56 Olson: Aye

57 Maxwell: 58

White: Aye

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CONSENT AGENDA

Aye

Aye

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It was moved by Manager Rogness, seconded by Manager Hejmadi, to approve the Consent Agenda consisting of approval of the October 22, 2020 Board minutes. Upon roll call vote, the motion carried, 6-0 as follows:

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Hejmadi: 67 Aye 68 Loftus: Aye 69 Rogness: Aye Miller: 70 Absent 71 Olson: Aye 72 Maxwell: Aye

White:

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BOARD, COMMITTEE AND TASK FORCE REPORTS

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President's Report: President White reported that she viewed the State of Hennepin County address by Commissioner Marion Greene, which this year was presented online due to COVID-19.

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Upcoming Meeting and Event Schedule: President White directed the managers to the meetings listed on the agenda; all of the meetings to be noticed and held via WebEx. In response to a question from Mr. Wisker, the Board by consensus directed that the meeting scheduled for December 1 be changed to December 3, given that the annual conference of the Minnesota Association of Watershed Districts will be held online.

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ACTION ITEMS

- Resolution 20-083: Authorization to Contract for Site Survey for 325 Blake Road 89
- Regional Stormwater and Greenway Project 90

Mr. Gabe Sherman appeared before the Board of Managers to review the request for board action. He reviewed the quotes received and the staff recommendation to enter into a contract with Stantec for this work.

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It was moved by Manager Olson, seconded by Manager Hejmadi to adopt Resolution 20-083 as follows:

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NOW, THEREFORE, BE IT RESOLVED that the Minnehaha Creek Watershed District Board of Managers authorizes the District Administrator, on advice of Counsel, to enter into a contract with Stantec Consulting Services Inc. in the amount of \$11,155 for an existing conditions survey for 325 Blake Road N, Hopkins, MN 55343 and neighboring parcels, and authorizes the Administrator to execute change orders within a 5% contingency for a not-to-exceed amount of \$11,710.

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Upon roll call vote, the motion carried 6-0 as follows:

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108 Hejmadi: Aye109 Loftus: Aye110 Rogness: Aye

111 Miller: Absent

Aye

112 Olson: Aye

113 Maxwell: Aye

114 White:

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Resolution 20-084: Approval of Hopkins Local Water Management Plan

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Ms. Kate Moran appeared before the Board of Managers to review the request for board action. She reviewed the Hopkins local water management plan and noted that District will continue to administer all of its water resource regulations, and will retain

Local Government Unit status for the Wetland Conservation Act.

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It was moved by Manager Maxwell, seconded by Manager Hejmadi to adopt Resolution 20-084: Approval of Hopkins Local Water Management Plan, as follows:

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NOW, THEREFORE, BE IT RESOLVED, that the Minnehaha Creek
 Watershed District Board of Managers hereby approves
 the City of Hopkins Local Water Management Plan; and

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BE IT FURTHER RESOLVED, that the Board approves the associated coordination plan and adopts it on behalf of the MCWD; and

133 BE IT FINALY RESOLVED that the City is to adopt and implement its LWMP 134 within 120 days, and to notify the MCWD within 30 days thereafter that it has 135 done so.

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137 Upon roll call vote, the motion carried 6-0 as follows:

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139 Hejmadi: Aye

140 Loftus: Aye

141 Rogness: Aye

142 Miller: Absent

143 Olson: Aye

144 Maxwell: Aye

145 White: Aye

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BOARD DISCUSSION ITEMS

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Long Lake Creek Partnership Update

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Ms. Becky Christopher appeared before the Board of Managers to provide a status report on the activities and planning of the Long Lake Creek Partnership. The managers thanked Ms. Christopher for her presentation.

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2021 CAC Appointments

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Ms. Kim LaBo appeared before the Board of Managers and reviewed the current composition of the Citizens Advisory Committee. She noted that the staff and CAC are currently undertaking a strategic assessment of the CAC to evaluate the committee's workflow, meeting structure, and strategic orientation. She stated that with this impending assessment, and the challenges of the remote work meeting environment, staff recommends that current CAC members are reappointed and that the single vacant seat not be filled in 2021. Following discussion, the Board of Managers concurred with this recommendation.

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STAFF UPDATES

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Administrator's Report

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Mr. Wisker reported on continued discussions and correspondence with the City of
Greenwood on the city's interest in funding to address aquatic invasive species. He said
that he anticipated receiving a letter from the City prior to the November 19 meeting to
provide further public input on the 2021 budget and levy. The managers thanked Mr.
Wisker for this update.

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177	<u>Adjournment</u>
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179	There being no further business, President White declared the meeting of the Board of
180	Managers adjourned at 7:56 p.m.
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182	Respectfully submitted,
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186	Kurt Rogness, Secretary
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