

1 **MINUTES OF THE REGULAR MEETING OF**
2 **THE MINNEHAHA CREEK WATERSHED DISTRICT**
3 **BOARD OF MANAGERS**

4
5 **October 24, 2019**

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7 **CALL TO ORDER**

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9 The regular meeting of the Minnehaha Creek Watershed District was called to order by President
10 Sherry White at 7:15 p.m. on October 24, 2019, at the District offices, 15320 Minnetonka
11 Boulevard, Minnetonka, Minnesota.

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13 **MANAGERS PRESENT**

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15 Sherry White, William Olson, Richard Miller, Kurt Rogness, Jessica Loftus, Arun Hejmadi and
16 Eugene Maxwell.

17 **MANAGERS ABSENT**

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19 None.

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21 **DISTRICT STAFF AND CONSULTANTS PRESENT**

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23 James Wisker, Administrator; Becky Christopher, Policy Planning Manager; Alex Steele, GIS
24 Technician; Michael Hayman, Project Planning Manager; Chris Meehan, Consulting Engineer;
25 Louis Smith, Counsel.

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27 **MATTERS FROM THE FLOOR**

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29 None.

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31 **INFORMATION ITEMS**

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33 Ms. Becky Christopher appeared before the Board of Managers and introduced Ms. Kate Moran
34 as the new policy planning manager with the District.

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36 **APPROVAL OF AGENDA**

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38 *It was moved by Manager Miller, seconded by Manager Olson, to approve the agenda as*
39 *distributed. Upon vote, the motion carried 7-0.*

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41 **CONSENT AGENDA**

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43 *It was moved by Manager Hejmadi, seconded by Manager Rogness, to approve the Consent*
44 *Agenda consisting of approval of the October 10, 2019 Board Minutes; approval of the Check*
45 *Register consisting of checks 39981 through 40029 totaling \$478,073.69; payroll direct*

46 *deposits totaling \$135,915.86; electronic fund withdrawals- general checking totaling*
47 *\$33,370.81; for total expenses of \$1,722,160.36. Upon vote, the motion carried, 7-0.*

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49 **BOARD, COMMITTEE AND TASK FORCE REPORTS**

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52 President's Report: President White reported that along with Managers Hejmadi and Maxwell,
53 and Ms. Moran, she attended the recent tour of the Six Mile Creek – Halsted Bay sub-watershed.
54 She thanked the staff for a very informative tour.

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56 Policy and Planning Committee Report: Manager Miller reported that the committee received
57 progress reports on Woodland Cover, Wasserman Lake Park, and 325 Blake Road.

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59 Metro Chapter of the Minnesota Association of Watershed Districts

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61 Managers Maxwell and Olson reported that they attended the recent Metro MAWD quarterly
62 meeting. Agenda items included a presentation about drainage management from the Rice Creek
63 Watershed District; MAWD strategic planning; watershed-based funding policy for the
64 Minnesota Board of Water and Soil Resources; and planning for the MAWD legislative meeting.

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66 Upcoming Meeting and Event Schedule: President White directed the managers to the meetings
67 listed on the agenda.

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69 **ACTION ITEMS**

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71 Resolution 19-090: Approval of Purchase of GIS Licenses and Maintenance Agreements

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73 Mr. Alex Steele appeared before the Board of Managers to review progress in implementing the
74 District's Information Technology plans and the request to approve purchase of GIS licenses and
75 maintenance agreements. He also reviewed the implementation schedule. Upon a question from
76 Manager Hejmadi, Mr. Steele affirmed that the schedule is realistic and achievable. Manager
77 Miller thanked Mr. Steele for a very clear and understandable presentation.

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79 *Following discussion, it was moved by Manager Miller, seconded by Manager Olson to adopt*
80 *Resolution 19-090 as follows:*

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82 ***NOW, THEREFORE, BE IT RESOLVED the Minnehaha Creek Watershed District,***
83 ***Board of Managers hereby approves the purchase of GIS software licenses for an***
84 ***amount not to exceed of \$34,709.00.***

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86 *Upon vote, the motion carried, 7-0.*

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88 Resolution 19-091: Approval of Long Lake Independence Local Water Management Plan

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Ms. Christopher appeared before the Board to review the request for board action.

Following discussion, it was moved by Manager Maxwell, seconded by Manager Rogness, to adopt Resolution 19-091, as follows:

NOW, THEREFORE, BE IT RESOLVED, that the MCWD hereby approves the City of Long Lake Local Water Management Plan; and

BE IT FURTHER RESOLVED, that the Board approves the associated coordination plan and adopts it on behalf of the MCWD; and

BE IT FINALLY RESOLVED that the City is to adopt and implement its LWMP within 120 days, and to notify the MCWD within 30 days thereafter that it has done so.

Upon vote, the motion carried, 7-0.

STAFF UPDATES

Administrator's Report

Mr. Wisker reported on the following items:

1. Ms. Tiffany Schaufler recently presented the District coordinated monitoring partnership with the National Weather Service at the Northern Plains weather conference;
2. District staff will be making several presentations at the MAWD annual meeting;
3. The District has been selected as the site for the MAWD 2020 Summer Tour;
4. The District has scheduled its last payment on its Wells Fargo note related to the office building and closing on its financing with Bremer Bank;
5. The District staff is reviewing two documents released by the Lake Minnetonka Conservation District relating to master planning for aquatic invasive species.

BOARD DISCUSSION ITEMS

Closed Session: Potential Property Donation: 2301 Brunswick Avenue, St. Louis Park

Mr. Michael Hayman appeared before the Board of Managers and asked Mr. Smith to explain the basis and process for moving into closed session. Mr. Smith noted that the Open Meeting Law provides for a closed session discussion to develop or consider offers for the purchase or sale of real property. *It was moved by Manager Miller, seconded by Manager Rogness, to move into closed session for the purpose of discussing the potential property donation of 2301 Brunswick Avenue in St. Louis Park. Upon vote the motion carried, 7-0.*

The Board of Managers moved into closed session at 7:55 p.m.

Minutes of the Regular Meeting
Minnehaha Creek Watershed District
Board of Managers
10-24-2019

133

134 *It was moved by Manager Loftus, seconded by Manager Maxwell to return to open session at*
135 *8:21 p.m. Upon vote, the motion carried, 7-0.*

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137 **Adjournment**

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139 There being no further business, President White declared the meeting of the Board of Managers
140 adjourned at 8:21 p.m.

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142 Respectfully submitted,

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146 Kurt Rogness, Secretary

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