



38 **REGULAR AGENDA**

39 **Board, Committee and Task Force Reports**

40 President's Report

41 President White called attention to the recognition of the District's 50<sup>th</sup> anniversary at the annual  
42 conference of the Minnesota Association of Watershed Districts. She noted that the Board of  
43 Managers will receive an update on the E-Grade system at the January board meeting. She also  
44 noted the upcoming approval of the District's Plan by the Board of Water and Soil Resources,  
45 and the impending release of the request for qualifications for the redevelopment of 325 Blake  
46 Road.

47 Policy and Planning Committee Report

48 Manager Rogness noted that the committee received a presentation on the integration of land use  
49 and water resources planning. The focus is on how the District's collaboration in this planning  
50 process can bring value to communities.

51 IT Report

52 Manager Shekleton reported that he met on December 20 with Mr. Erdahl and staff to discuss the  
53 planning for District improvements in information systems and technology. He expects that  
54 there will be a discussion of these issues at the January meeting of the Operations and Programs  
55 Committee.

56 President White noted the upcoming meeting schedule as printed in the Agenda.

57 **Permits Requiring a Variance or Discussion**

58 Permit 17-181 CSAH 112 Phase II Permit

59 Ms. Heidi Quinn appeared before the Board of Managers and reviewed the request for board  
60 action. She noted that neighboring residents had requested the hearing on the permit application.  
61 Ms. Quinn reviewed the various rule provisions triggered by the permit application, and noted  
62 that although the project is exempt from the stormwater rule, the project will include a new wet  
63 detention pond in an effort to reduce rates and improve water quality to Long Lake. More  
64 detailed analysis of the pond design was explored with residents. Ms. Quinn noted that the staff  
65 recommended approval of the permit application with specified conditions.

66 Mr. John Stavig, Orono resident, appeared before the Board of Managers. He thanked the  
67 District for the staff's thorough review in Phase II of the project, but also stated that he felt that  
68 the notice process for Phase I was inadequate, and that residents were not properly notified of the  
69 significant removal of shoreline vegetation caused by the project. He stated that he felt that the  
70 County seemed focused on tree removal at the shoreline, and he urged the District to consider  
71 better compliance with DNR guidelines on this matter.

72 ***It was moved by Manager Rogness, seconded by Manager Shekleton, to approve the permit***  
73 ***application with the conditions recommended by staff.*** Manager Miller noted the extensive  
74 effort by Hennepin County for the reconstruction of Bushaway Road, and asked whether this  
75 project reflected the same effort. Mr. James Wisker appeared before the Board of Managers and  
76 stated that he would review the notice process concerns for Phase I. He noted that the project  
77 went through a municipal consent process. He also noted that the vegetation removal occurred  
78 as part of trail construction. He suggested that he could gather more information and report back  
79 to the Board of Managers about the revegetation plan and the noticing process for Phase I, and  
80 also discuss these issues further with Mr. Stavig.

81 Ms. Christie Morter appeared on behalf of the permit applicant, Hennepin County. She  
82 explained that the vegetation and trees were removed from the shoreline in order to address  
83 erosion issues; the revegetation would be a native seed mix. ***There being no further discussion,***  
84 ***upon vote, the motion carried, 6-0.***

85 **ACTION ITEMS**

86 **Resolution 17-074: Adoption of a Conservation Easement Stewardship Policy.**

87 Ms. Tiffany Schaufler appeared before the Board of Managers and reviewed the request for  
88 board action. She noted several small changes to the policy document since the Board's review  
89 at the previous meeting. ***It was moved by Manager Becker, seconded by Manager Miller, to***  
90 ***adopt Resolution 17-074 as follows:***

91 ***NOW, THEREFORE, BE IT RESOLVED that the Minnehaha Creek***  
92 ***Watershed District Board of Managers hereby adopts the Conservation***  
93 ***Easement Stewardship Policy.***

94 Manager Becker stated that this policy was a fine piece of work and should improve the  
95 administration and stewardship of conservation easements. President White thanked Manager  
96 Becker for his initiative with the policy. ***Upon vote, the motion carried, 6-0.***

97 **Resolution 17-077: Authorization to Contract for Invasive Vegetation Management at**  
98 **Wasserman West.**

99 Ms. Laura Domyancich appeared before the Board of Managers and reviewed the request for  
100 board action. She reviewed the proposed contract with Minnesota Native Landscapes. Upon a  
101 question from Mr. Smith, Ms. Domyancich explained that the vegetation management work  
102 would also occur on adjacent parcels owned by the City of Victoria, which was important in  
103 order to assure project success. ***It was moved by Manager Shekleton, seconded by Manager***  
104 ***Rogness, to approve Resolution 17-077 as follows:***

105 ***NOW, THEREFORE, BE IT RESOLVED that the District Administrator is***  
106 ***authorized, on advice from District Counsel, to enter into a contract with***

107 *Minnesota Native Landscapes in the amount of \$13,332 for Wassermann West*  
108 *invasive vegetation management; and*

109  
110 *BE IT FURTHER RESOLVED that the Board establishes a project*  
111 *maintenance budget in the not-to-exceed amount of \$14,665 and authorizes the*  
112 *District Administrator, in his judgement, to authorize change orders obligating*  
113 *the District up to that aggregate amount.*

114

115 *Upon vote, the motion carried, 6-0.*

116

117 Resolution 17-078: Victoria Comprehensive Plan Coordination Contract

118 Ms. Anna Brown appeared before the Board of Managers and reviewed the request for board  
119 action. She also noted the supportive letter received from the City of Victoria. She noted that  
120 this was a great example of proactively working with the city to integrate land use and water  
121 resources planning. *Following discussion, it was moved by Manager Loftus, seconded by*  
122 *Manager Shekleton to adopt Resolution 17-078 as follows:*

123 *NOW, THEREFORE BE IT RESOLVED that the Minnehaha Creek Watershed*  
124 *District Board of Managers authorizes the District administrator, with any final non-*  
125 *substantial scope adjustments and the concurrence of the City, and on advice of*  
126 *counsel, to execute a scope of services contract with Hoisington Koegler Group, Inc.*  
127 *for an amount not to exceed \$19,650; and*

128 *BE IT FURTHER RESOLVED that in administering the contract, the District*  
129 *Administrator may expend an additional sum up to 10 percent of the contract amount.*

130 *Upon vote, the motion carried, 6-0.*

131

132 **BOARD DISCUSSION ITEMS**

133 East Auburn Stormwater Pond Design

134 Ms. Anna Brown provided an update to the Board of Managers on the project design, noting that  
135 Wenck has the design plans 90% complete, and the hope is to be ready to authorize the project to  
136 be bid in January. Ms. Brown reviewed the status of funding received from the Board of Water  
137 and Soil Resources for the project, and the District's role in disbursing the funds for the project.  
138 The Managers thanked Ms. Brown for her report.

139 Administrator's Report

140 Mr. Erdahl reported on the following items:

- 141       • He has continued discussions with Mr. Jaschke at BWSR concerning Representative  
142       Wagenius' inquiry about groundwater conditions and Hiawatha; some draft legislation  
143       has been received for review and comment;
- 144       • The request for qualifications for the redevelopment of 325 Blake Road will be issued  
145       shortly and special thanks goes to Mike Hayman for his hard work along with other staff;  
146       all questions about the RFQ should be directed to him;
- 147       • BWSR approved the District's ten year plan, with great complements on the innovative  
148       approach taken with the plan; special thanks goes to Becky Christopher for her great  
149       work on the Plan; final adoption of the plan will be on the January 11, 2018 agenda;
- 150       • Mr. Erdahl played a series of videos reflecting on the District's 50<sup>th</sup> anniversary, and  
151       thanked Telly Mamayek and her team for work on this project;
- 152       • Mr. Erdahl acknowledged Craig Dawson's retirement with thanks for his service to the  
153       District.

154       **Closed Session: District Administrator Performance Review**

155       *It was moved by Manager Shekleton, seconded by Manager Rogness to go into closed session*  
156       *for the purpose of evaluating the performance of the Administrator. Upon vote, the motion*  
157       *carried, 6-0. The Board of Managers went into closed session at 8:10 p.m.*

158       *The Board of Managers returned to open session at 8:53 p.m.*

159       **ADJOURNMENT**

162       There being no further business, the meeting of the Board of Managers adjourned at 8:55 p.m.

164       Respectfully submitted,

168       Kurt Rogness  
169       Secretary

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