

MEMORANDUM

To: MCWD Board of Managers
From: Becky Christopher
Date: January 19, 2016
Re: Strategic Framework – Program Evaluation Process

Purpose:

As we prepare to move into the next phase of the strategic planning process to evaluate programs, staff would like to use the January 21 PPC meeting to review the purpose, proposed process, and background information that is being compiled for each program.

Background:

At the October 8, 2015 Board Meeting, the Board approved a process to evaluate and align the District's programs using a strategic planning framework. This framework was developed in response to questions that arose during the self-assessment and 2016 budgeting process that highlighted the need to strategically evaluate and align the District's programs.

The first step outlined for this process was to revisit the District's mission and goals to improve focus and clarity and ensure that they reflect the evolution of Board policy in recent years. Draft statements were presented at the January 14 Board Meeting, and staff will be working with a task force appointed by the Board to finalize these statements in the coming weeks. Once these are adopted, the next phase of the process will be to conduct an evaluation of all programs to ensure that the District is allocating its resources to their highest and best use to achieve the mission and goals of the organization.

January 21 Meeting:

In preparation for conducting program evaluations over the coming months, staff would like to use the January 21 PPC meeting to review and discuss the following:

- Purpose and desired outcomes for the program evaluations
- Proposed process for staff and PPC
- Background materials that will be compiled

If there are questions in advance of the meeting, please contact Becky Christopher at 952-641-4512 or bchristopher@minnehahacreek.org.