

**MEETING DATE:** January 28, 2016

**TITLE:** Authorization for the Administrator to enter into a 3- year communications contract with TDS for District phone services.

**RESOLUTION NUMBER:** 16-004

**PREPARED BY:** David Mandt

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**TELEPHONE:** 952-641-4503

**REVIEWED BY:**  Administrator  Counsel  Program Mgr. (Name): \_\_\_\_\_  
 Board Committee  Engineer  Other

**WORKSHOP ACTION:**

<input type="checkbox"/> Advance to Board mtg. Consent Agenda.	<input type="checkbox"/> Advance to Board meeting for discussion prior to action.
<input type="checkbox"/> Refer to a future workshop (date): _____	<input type="checkbox"/> Refer to taskforce or committee (date): _____
<input type="checkbox"/> Return to staff for additional work.	<input checked="" type="checkbox"/> No further action requested.
<input type="checkbox"/> Other (specify): _____	

**PURPOSE or ACTION REQUESTED:**

Authorize the District Administrator to enter into a contract with TDS, on advice and consent of counsel as to form and execution, extending telephone-service agreement for three additional years.

**PROJECT TIMELINE:**

2016-2019

**PROJECT/PROGRAM COST:**

Annual budgeted expenditure.

**PAST BOARD ACTION:**

2010: The Board of Managers approved to renew TDS as the District telephone-service provider.

**SUMMARY:**

The District's existing contract with TDS for telephone service ended in 2015. Staff contacted the City of Minnetonka to determine companies that provide telephone service for our property and quotes from the two organizations that provide phone service: TDS and CenturyLink. Staff is satisfied with the performance of the existing phone infrastructure and limited the quotes to focus on maintaining three more years of the reliable service currently used by the District, improving customer service and pricing if possible. Staff met with and received comparable quotes from both providers.

District staff recommends extending the contract with TDS for three additional years. TDS offers a substantial savings by reducing the phone feature packages to levels that are more in line with District usage, as well as the contract term of three years, maintaining the usage of the current equipment and eliminating service interruption to the District that would ensue should the District switch providers.

**RESOLUTION**

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**RESOLUTION NUMBER:** 16-004

**TITLE: Authorization to enter into a contract with TDS for District phone services.**

**WHEREAS,** The District has received reliable phone services provided by TDS, the current contract was approved by the Board of Managers in 2010; and

**WHEREAS,** District Staff requested and received quotes from TDS and CenturyLink; and

**WHEREAS,** TDS provided a quote for three years of service, using the existing phone infrastructure, at a monthly savings of \$1000, as well as providing satisfactory customer support to the District; and

**WHEREAS,** District Staff are recommending approval of a three-year contract with TDS; and

**NOW, THEREFORE, BE IT RESOLVED** that the Minnehaha Creek Watershed District Board of Managers authorizes the District Administrator to enter a contract for telephone service with TDS, on advice and consent of counsel as to form and execution, extending the existing service for three years at a cost not to exceed \$1,720 per month.

Resolution Number 16-004 was moved by Manager \_\_\_\_\_, seconded by Manager \_\_\_\_\_.  
Motion to adopt the resolution \_\_\_ ayes, \_\_\_ nays, \_\_\_ abstentions. Date: \_\_\_\_\_.

\_\_\_\_\_  
Secretary Date: \_\_\_\_\_