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**Title:** Authorization to Execute a Contract for Six Mile Marsh Prairie and Laketown Wetland Vegetation Maintenance

**Resolution number:** 21-026

**Prepared by:** Name: Janna Jonely  
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**Reviewed by:** Name/Title: Tiffany Schaufler, Project & Land Manager

**Recommended action:** Authorization to execute a contract with Prairie Restorations, Inc. (PRI) for one year of vegetation maintenance for Six Mile Marsh Prairie Restoration & Laketown Wetland sites in the amount of \$31,900 and establish a not-to-exceed budget of \$35,090.

**Schedule:** May 2021 - December 2021: Prairie Restorations, Inc. performs vegetation maintenance

**Budget considerations:** Fund name and code: 2-2003-4550 Project Maintenance and Land Management  
Fund budget: 957,806  
Expenditures to date: \$9,066  
Requested amount of funding: \$35,090 (\$31,900 + 10% contingency)

**Past Board action:**

- Res # 20-039 Authorization to Award 2020 Vegetation Maintenance Contracts
- Res # 19-034 Authorization to enter into four contracts for vegetation maintenance at 25 sites
- Res # 18-034 Authorization to Enter into a Contract for Vegetation Maintenance at four Sites
- Res # 17-013 Authorization to Enter into Contract for Vegetation Maintenance at three Sites
- Res # 16-014 Authorization to Enter into Contracts for Vegetation Maintenance at 17 Sites

**Summary:**

In 2003, the District adopted a policy in which the District maintains vegetation established as part of its implementation of projects. This action was in response to the finding that project partners may not have the expertise, budget, or oversight needed for ongoing vegetation maintenance and that the District is best equipped to ensure that maintenance is regular and consistent. As more recent capital projects have reached the end of their warranty period, and maintenance and management goals have been refined for District lands, the number of projects where vegetation maintenance is needed has grown to 30 sites.

The District currently has contracts for 28 of these sites through 2022. This contract package will cover the remaining two sites, Six Mile Marsh Prairie Restoration and Laketown Wetland. These sites previously had a single year contract for 2020 due to a vegetation research project and wetland permitting requirements. A one year contract for 2021 will bring these two sites into time period alignment with all other vegetation management sites and their associated contracts beginning in 2023.

The District requested quote for vegetation maintenance at Six Mile Marsh Prairie and the Laketown Wetland and received quotes for vegetation maintenance from four contractors. The table below summarizes quotes received:

CONTRACTOR	SMMPR & Laketown Wetland (2)
Prairie Restorations, Inc.	\$31,900*
Minnesota Native Landscapes	\$33,350
Applied Ecological Services	\$34,763
Native Resource Preservation	\$49,350

\*Staff recommended quote

Based on the submitted quotes, staff recommends the award of the Six Mile Marsh Prairie Restoration & Laketown Wetland contract to Prairie Restorations Inc. (PRI) for one year of vegetation maintenance in the amount of \$31,900 and establish a not-to-exceed budget of \$35,090.

**Supporting documents (list attachments):**

Attachment A: Contract Sites Map



**RESOLUTION**

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- WHEREAS the Minnehaha Creek Watershed District (MCWD) engages in regional capital improvement projects as described in its Water Resources Management Plan;
- WHEREAS the MCWD has constructed various capital projects that include a vegetation component;
- WHEREAS the MCWD Board of Managers has amended the maintenance policy to include maintenance of vegetation planted in conjunction with capital projects, but not including mowing of lawns or general landscaping of the project site;
- WHEREAS the MCWD contract for vegetation management at the Six Mile Marsh Prairie Restoration and Laketown Wetland sites expired February 28, 2021 and require continued vegetation maintenance;
- WHEREAS the MCWD sought quotes for a vegetation maintenance site package for Six Mile Marsh Prairie Restoration and Laketown Wetland;
- WHEREAS, MCWD staff has obtained four quotes for vegetation maintenance services for the Six Mile Marsh Prairie Restoration & Laketown Wetland and staff is recommending Prairie Restorations Inc., with a submitted a quote of \$31,900.

NOW, THEREFORE, BE IT RESOLVED that the Minnehaha Creek Watershed District Board of Managers authorizes the District Administrator, on advice of District Counsel, to execute a contract with Prairie Restorations, Inc., in the amount of \$31,900 for vegetation maintenance at the Six Mile Marsh Prairie Restoration & Laketown Wetland and establish a project maintenance budget in the not-to-exceed amount of \$35,090 and authorizes the District Administrator, in his judgment, to authorize change orders obligating the District up to that amount.

Resolution Number 21-026 was moved by Manager \_\_\_\_\_, seconded by Manager \_\_\_\_\_. Motion to adopt the resolution \_\_\_ ayes, \_\_\_ nays, \_\_\_ abstentions. Date: 4/8/2021

\_\_\_\_\_  
 Secretary Date: April 8, 2021

**MINNEHAHA CREEK  
WATERSHED DISTRICT  
2021 VEGETATION  
MANAGEMENT CONTRACT**

