

**MEETING DATE:** February 22, 2018

**TITLE:** Minnesota Association of Watershed Districts 2018 Annual Dues

**RESOLUTION NUMBER:** 18-013

**PREPARED BY:** Lars Erdahl

**E-MAIL:** lerdahl@minnehahacreek.org

**TELEPHONE:** 952-471-0590

**REVIEWED BY:**  Administrator  Counsel  Program Mgr. (Name): \_\_\_\_\_  
 Board Committee  Engineer  Other

**WORKSHOP ACTION:**

<input checked="" type="checkbox"/> Advance to Board mtg. Consent Agenda.	<input type="checkbox"/> Advance to Board meeting for discussion prior to action.
<input type="checkbox"/> Refer to a future workshop (date): _____	<input type="checkbox"/> Refer to taskforce or committee (date): _____
<input type="checkbox"/> Return to staff for additional work.	<input checked="" type="checkbox"/> No further action requested.
<input type="checkbox"/> Other (specify): _____	

**PURPOSE or ACTION REQUESTED:**

Approve the 2018 Minnesota Association of Watershed Districts Annual Dues

**SUMMARY:**

The Minnesota Association of Watershed Districts (MAWD) provides legislative advocacy, educational opportunities, information and training for watershed district managers and staff through yearly tours, meetings and regular communication. MAWD represents 45 watershed districts in the state. The watershed districts are partners in water protection and management. MCWD has been a long-standing member of MAWD and also an active participant in the Twin Cities network of MAWD known of as Metro MAWD.

**Background**

In 2016 and 2017, the MAWD Board of Directors and membership conducted a strategic planning and leadership transition planning process to be implemented in 2018 and beyond in anticipation of the retirement of its long-term consultant who had provided management and legislative relations services.

MAWD communicated with its membership and with MCWD in a variety of ways to indicate anticipated changes to its strategic plan, leadership and association dues.

## RESOLUTION

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**RESOLUTION NUMBER: 18-013**

**TITLE: Minnesota Association of Watershed Districts 2018 Annual Dues**

**At the April 27, 2017 MCWD Board Meeting**, the Board of Managers received a presentation by Mr. Perry Forster, who was at that time President of Riley Purgatory Bluff Creek Watershed District Board of Managers and a member of the MAWD Board of Directors. He provided an update and review of the MAWD Strategic Planning process to-date. He noted the upcoming retirement of the MAWD Executive Director Ray Bohn, and the general transition plan for the hiring of a new executive director, as well as lobbying assistance. The managers discussed with Mr. Forster the range of alternatives, including contracting with a firm for management of the association and legislative representation; the various advantages of a full time administrator to attend to needs of MAWD throughout the year; and budgetary issues. Mr. Forester explained that the transition plan would be considered at the MAWD summer meeting and tour in June. The managers thanked Mr. Forester for his presentation and his efforts with this strategic planning process.

**At the June 8, 2017 MCWD Board Meeting**, the Board Meeting packet included materials regarding the upcoming MAWD special meeting and recommended dues structure for 2018 and beyond. In the meeting President White noted additional information had been received about the proposed budget and dues structure and invited Board discussion in order to inform MCWD's delegates. President White noted that one of the alternatives under consideration would increase the dues for metro watershed districts to the amount of \$12,500. Managers expressed a consensus of concerns for such a significant dues increase and noted that it would be important to try to get more value for the money invested in the organization. Manager Loftus stated that she was strongly against tripling the annual dues. President White thanked the managers for this input to the delegates.

**At the June 21, 2017 special MAWD meeting**, attended by MCWD President White, Manager Olson and Manager Rogness, as reported MCWD Board of Managers in an June 27, 2017 email from President White, "all of the following were approved: bylaws changes (new member category and more), program manual, and budget. The dues are capped at \$7,500. All of this is subject to change at the annual meeting, November 29-December 1. The MAWD board intends to have hired an administrator by then."

**At the December 2, 2017**, the newly hired MAWD executive Director was introduced, the decisions at the June 21, 2017 MAWD special meeting were confirmed and MCWD Board of Managers President White was elected to be a member and Co-Treasurer of the MAWD Board of Directors.

**On February 12, 2018 and February 14, 2018**, the MCWD Administrator received emails from the MAWD Executive Director requesting payment of 2018 MAWD dues (attached) in the amount of \$7,500.

### **Recommended Action**

MCWD staff recommend that the MCWD Board of Managers authorizes payment of MAWD 2018 Annual Dues in the amount of \$7,500.

**RESOLUTION**

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**RESOLUTION NUMBER: 18-013**

**TITLE: Minnesota Association of Watershed Districts 2018 Annual Dues**

**WHEREAS,** The Minnesota Association of Watershed Districts (MAWD) provides legislative advocacy, educational opportunities, information and training for watershed district managers and staff through yearly tours, meetings and regular communication;

**WHEREAS,** MAWD represents 45 watershed districts in the state and the watershed districts are partners in water protection and management;

**WHEREAS,** MCWD has been a member in good-standing of MAWD for many years;

**WHEREAS,** the MAWD Board of Directors and membership conducted a strategic planning and leadership transition planning process to be implemented in 2018 and beyond;

**WHEREAS,** MAWD provided a series of updates to MCWD regarding the status of its strategic planning, leadership transition and membership dues, including a presentation by Perry Forster on April 27, 2017 and a packet of information for the special summer MAWD meeting that was discussed at the June 8, 2017 MCWD Board Workshop meeting;

**WHEREAS,** MCWD was represented by Managers White, Rogness and Olson at the June 21, 2017 special meeting of MAWD where all of the following were approved: bylaws changes, program manual, and budget, with dues capped at \$7,500;

**WHEREAS,** At the December 2, 2017 MAWD annual meeting, the decisions at the June 21, 2017 MAWD special meeting were confirmed and MCWD Board of Managers President White was elected to be a member and Co-Treasurer of the MAWD Board of Directors;

**WHEREAS,** the MCWD on February 12, 2018 received a Request for Payment of 2018 MAWD dues payable by March 31, 2018 and on February 14, 2018 received additional context for the Request of Payment;

**WHEREAS,** 2018 MAWD annual dues assessed for MCWD total \$7,500;

**NOW, THEREFORE, BE IT RESOLVED** that the Minnehaha Creek Watershed District Board of Managers hereby approves payment of \$7,500 for MAWD 2018 annual dues, payable to the Minnesota Association of Watershed Districts.

Resolution Number 18-013 was moved by Manager \_\_\_\_\_, seconded by Manager \_\_\_\_\_.  
Motion to adopt the resolution \_\_\_ ayes, \_\_\_ nays, \_\_\_ abstentions. Date: \_\_\_\_\_.

\_\_\_\_\_  
Secretary Date: \_\_\_\_\_

## Lars Erdahl

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**From:** Emily Javens <exec.mawd@gmail.com>  
**Sent:** Monday, February 12, 2018 10:17 AM  
**To:** bdswd@runestone.net; karen.kill@mnwcd.org; corey@bcwatershed.org; general@brrwd.org; mark@capitolregionwd.org; jshaver@cmscwd.org; justin.hanson@mowerswcd.org; cole.loewen@crwd.org; michael.kinney@clflwd.org; tkelly@cooncreekwd.org; admin@clwd.org; scanlancrew@gmail.com; jvoit@hlwdonline.org; twilson@gislason.com; rrwmb@arvig.net; john.shea@noblesswcd.org; trudy.hastad@lqpc.com; naiadconsulting@gmail.com; margaret@mfcrow.org; joel.praska@mstrwd.org; Lars Erdahl; ranhorn@ninemilecreek.org; nfcswd@tds.net; dan.livdahl@okabenaowedwd.org; Tera.Guetter@arvig.net; dlynch@plslwd.org; tina.carstens@rwmwd.org; Myron.Jesme@redlakewatershed.org; pbelfiori@ricecreek.org; cbleser@rpbcwd.org; tracyh@roseauriverwd.com; shrwd@gvtel.com; scott@srwdmn.org; andy.henschel@co.freeborn.mn.us; mmoore@ci.woodbury.mn.us; steve.lawler@mowerswcd.org; daniel.money@mn.nacdnet.net; dianne.radermacher@midconetwork.com; jhanson@barr.com; Kevin@wildricewatershed.org; admin@ymrwd.org  
**Cc:** 'Ruth Schaefer'; 'Craig Leiser'; 'Angie Fischer'; Sherry White  
**Subject:** Annual Membership Dues - Request for Payment  
**Attachments:** 2018 MAWD Dues.pdf

Good morning WDs!

It is that time of year to collect MAWD annual dues.

Attached is a spreadsheet that shows the amount owed for each watershed district.

Please remit payment for your WD by March 31, 2018 to:

MN Assoc. of Watershed Districts  
c/o Obremski, Ltd  
1005 Main St.  
Hopkins, MN 55343

Thank you!!  
Emily

Emily Javens, PE  
Executive Director  
MN Association of Watershed Districts  
18681 Lake Drive East  
Chanhassen MN 55317  
(612) 790-0700 office  
(320) 979-0084 cell  
[www.mnwatershed.org](http://www.mnwatershed.org)

## 2018 MAWD Dues Worksheet

SOURCE: 2017 ABSTRACT OF TAX LISTS

ID	Watershed District Name	Dues Calculation			PAY THIS AMOUNT
		Taxes Payable 2017 Total Market Value	(TMV x .00048) Max Levy	Max Levy x 0.005	OPTION 4B. (\$7,500 Max)
1	BEAR VALLEY WATERSHED	204,835,600	98,321	492	492
3	BELLE CREEK WATERSHED	372,693,900	178,893	894	894
031	BOIS DE SIOUX WATERSHED	4,417,182,957	2,120,248	10,601	7,500
069	BROWNS CREEK WATERSHED	1,667,661,300	800,477	4,002	4,002
005	BUFFALO CREEK WATERSHED	2,366,738,424	1,136,034	5,680	5,680
007	BUFFALO-RED RIVER WTRSHED	8,155,348,431	3,914,567	19,573	7,500
070	CAPITOL REGION WATERSHED	18,562,547,900	8,910,023	44,550	7,500
010	CARNELIAN-MARINE WTRSHED	1,463,953,500	702,698	3,513	3,513
2	CEDAR RIVER WATERSHED	2,735,882,721	1,313,224	6,566	6,566
009	CLEARWATER RIVER WTRSHED	1,361,530,363	653,535	3,268	3,268
071	COMFORT LAKE WATERSHED	1,747,607,400	838,852	4,194	4,194
013	COON CREEK WATERSHED DIST	12,869,336,322	6,177,281	30,886	7,500
015	CORMORANT WATERSHED	500,638,300	240,306	1,202	1,202
016	CROOKED CREEK WATERSHED	303,727,200	145,789	729	729
024	HERON LAKE WATERSHED DIST	2,499,704,000	1,199,858	5,999	5,999
018	HIGH ISLAND WATERSHED	1,189,648,710	571,031	2,855	2,855
020	JOE RIVER WATERSHED DIST	221,507,600	106,324	532	532
021	KANARANZI-LITTLE ROCK WS	1,610,311,662	772,950	3,865	3,865
022	LAC QUI PARLE-YELLOW BANK	3,013,434,386	1,446,449	7,232	7,232
060	LOWER MN RIVER WATERSHED	8,822,479,132	4,234,790	21,174	7,500
074	MIDDLE FORK-CROW RIVER WS	1,642,817,176	788,552	3,943	3,943
026	MIDDLE SNAKE TAMARAK RVR WS	2,809,424,417	1,348,524	6,743	6,743
062	MINNEHAHA CREEK WATERSHED	46,746,219,381	22,438,185	112,191	7,500
058	NINE MILE CREEK WATERSHED	18,305,748,173	8,786,759	43,934	7,500
008	NO FORK-CROW RIVER WTRSHD	1,273,694,627	611,373	3,057	3,057
028	OKABENA-OCHEDEA WATERSHED	858,803,015	412,225	2,061	2,061
030	PELICAN WATERSHED	1,794,831,300	861,519	4,308	4,308
032	PRIOR LAKE-SPRING LAKE WS	3,500,418,700	1,680,201	8,401	7,500
034	RAMSEY-WASHINGTON METRO	13,622,445,200	6,538,774	32,694	7,500
036	RED LAKE WATERSHED DIST	7,637,941,107	3,666,212	18,331	7,500
038	RICE CREEK WATERSHED DIST	18,927,243,956	9,085,077	45,425	7,500
064	RILEY-PURGATORY WATERSHED	13,121,425,602	6,298,284	31,491	7,500
040	ROSEAU RIVER WATERSHED	686,474,371	329,508	1,648	1,648
042	SANDHILL WATERSHED DIST	1,056,924,901	507,324	2,537	2,537
043	SAUK RIVER WATERSHED	7,429,419,459	3,566,121	17,831	7,500
073	SHELL ROCK WATERSHED	1,912,159,100	917,836	4,589	4,589
014	SOUTH WASHINGTON WATERSHD	10,325,918,200	4,956,441	24,782	7,500
44	STOCKTON-ROLLINGSTONE WS	453,763,100	217,806	1,089	1,089
048	TURTLE CREEK WATERSHED	1,095,245,200	525,718	2,629	2,629
050	TWO RIVERS WATERSHED DIST	1,404,145,081	673,990	3,370	3,370
052	UPPER MN RIVER WATERSHED	1,356,720,789	651,226	3,256	3,256
054	VALLEY BRANCH WATERSHED	4,120,962,700	1,978,062	9,890	7,500
	WARROAD WATERSHED DIST	307,130,000	147,422	737	737
066	WILD RICE WATERSHED DIST	3,529,382,915	1,694,104	8,471	7,500
068	YELLOW MEDICINE RIVER	2,781,109,236	1,334,932	6,675	6,675
	Totals	240,787,137,514	115,577,826	577,889	217,663

### Notes:

2017 Taxable Market Value (TMV) Source: BWSR Memorandum, July 24, 2017  
 Option 4B per Membership Approval, Maximum Levy (TMV x 0.00048) x 0.005 capped at \$7,500

Thank you for your support!



Minnesota Association of Watershed Districts  
www.mnwatershed.org | mnwatershed@gmail.com

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## Memo

DATE: February 14, 2018  
TO: Watershed District Administrators  
FROM: Emily Javens, Executive Director  
CC: MAWD President Ruth Schaefer and Co-Treasurers Craig Leiser and Sherry Davis White  
MAWD Accountant Angie Fischer Obremski

### RE: 2018 ANNUAL DUES STATEMENT

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Please find attached the 2018 MAWD Dues Worksheet that shows the amounts payable to MAWD for dues by each watershed district. The current dues payment is equal to 0.5% of each watershed district's maximum general levy (before the levy limit), not to exceed \$7,500. (Note: more information from the MN Board of Water and Soil Resources on levy limits and the taxable market values used in the formula is attached.) The amount owed this year is likely higher than last year because the MAWD membership voted in June 2017 to revise the formula used to calculate dues as shown below. That decision was made after the strategic plan committee outlined investments that could be made to move the organization forward and provide more value to members. The membership agreed with the vision set forth in the strategic plan and agreed to an increased budget (and thus increased dues) to move the plan forward.

2017 Dues = 2016 Taxable Market Value x 0.00048 x 0.003, not to exceed \$4,000

2018 Dues = 2017 Taxable Market Value x 0.00048 x 0.005, not to exceed \$7,500

Please remit payment by March 31, 2018 to the MAWD Accountant:

MN Association of Watershed Districts  
c/o Obremski Ltd.  
1005 Main Street  
Hopkins, MN 55343

Please contact me if you have any questions at [exec.mawd@gmail.com](mailto:exec.mawd@gmail.com) or (612) 790-0700.

Attachments: 2018 MAWD Dues Worksheet  
BWSR Memo dated July 24, 2017 re: 2017 Taxable Market Values

***Thank you for your support!***

## 2018 MAWD Dues Worksheet

SOURCE: 2017 ABSTRACT OF TAX LISTS

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068	YELLOW MEDICINE RIVER	2,781,109,236	1,334,932	6,675	6,675
	Totals	240,787,137,514	115,577,826	577,889	217,663

### Notes:

2017 Taxable Market Value (TMV) Source: BWSR Memorandum, July 24, 2017  
Option 4B per Membership Approval, Maximum Levy (TMV x 0.00048) x 0.005 capped at \$7,500

Thank you for your support!



## Memo

**Date:** July 24, 2017

**To:** Watershed District Administrators and Managers

**From:** Annie Felix-Gerth, Water Programs Coordinator

**Cc:** Ray Bohn, MAWD

Ron Harnack, RRWMB

**BWSR:** John Jaschke, Angie Becker Kudelka, Doug Thomas, Dave Weirens, Bill Eisele, Regional Managers and Board Conservationists

### **RE: 2017 Taxable Market Values**

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Please find attached a table containing the recently released total real and personal taxable market values (TMV) for 2017 from the Minnesota Department of Revenue. The 2017 abstract of tax lists was used as the basis for calculating the table.

In order to determine the annual maximum General Fund levy for a watershed district, the TMV listed in the table must be multiplied by 0.048 percent (0.00048) and then compared to the maximum General Fund levy limit of \$250,000. Use whichever value is less. See Minn. Stat. § 103D.905, Subd. 3 for reference.

Please contact me if you have any questions,

Annie Felix-Gerth

[Annie.Felix-gerth@state.mn.us](mailto:Annie.Felix-gerth@state.mn.us) | 651-238-0677

Attachment: Taxes Payable 2017 Taxable Market Values For Watersheds in Minnesota

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**TAXES PAYABLE 2017 TAXABLE MARKET VALUES  
FOR WATERSHEDS IN MINNESOTA**

*SOURCE: 2017 Abstract of Tax Lists, MN Dept. of Revenue*

<b>WATERSHED CODE</b>	<b>WATERSHED NAME</b>	<b>TOTAL TMV</b>
001	BEAR VALLEY WATERSHED	204,835,600
002	CEDAR RIVER WATERSHED	2,735,882,721
003	BELLE CREEK WATERSHED	372,693,900
005	BUFFALO CREEK WATERSHED	2,366,738,424
007	BUFFALO-RED RIVER WTRSHED	8,155,348,431
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010	CARNELIAN-MARINE WTRSHED	1,463,953,500
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014	SOUTH WASHINGTON WATERSHD	10,325,918,200
015	CORMORANT WATERSHED	500,638,300
016	CROOKED CREEK WATERSHED	303,727,200
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038	RICE CREEK WATERSHED DIST	18,927,243,956
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066	WILD RICE WATERSHED DIST	3,529,382,915
068	YELLOW MEDICINE RIVER	2,781,109,236
069	BROWNS CREEK WATERSHD DST	1,667,661,300
070	CAPITOL REGION WATERSHED	18,562,547,900
071	COMFORT LAKE WATERSHED	1,747,607,400
073	SHELL ROCK WATERSHED	1,912,159,100
074	MIDDLE FORK-CROW RIVER WS	1,647,564,652