



Title: Authorization to Execute a Contract for Government Relations Services

Resolution number: 21-082

Prepared by: Name: Deb Johnson
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Reviewed by: Name/Title: James Wisker, District Administrator

Recommended action: Authorize the execution of a contract with Joel Carlson

Schedule: Date: 1/1/2022
Date: 12/31/2024

Budget considerations: Fund name and code: 4-4002-4320: Outreach Contracted Services
Fund budget: \$138,000
Expenditures to date: \$53,251 (\$25,666 government relations)
Requested amount of funding not to exceed: \$28,000 per year

Past Board action: Res # 21-067 Authorization to Issue RFP for Governmental Relations Services

Summary:

Minnesota Statute 103B.227 requires watershed districts to solicit interest proposals for professional services, at least every two years. Accordingly, at the October 21, 2021 Board Meeting, the Minnehaha Creek Watershed District Board of Managers authorized the release of a request for proposals for government relations.

One submittal was received from Joel Carlson.

Joel Carlson is the District's current governmental relations consultant and staff recommends the selection of Joel Carlson for a new two-year term. It is further recommended that the Board of Managers authorize the execution of a contract with Joel Carlson, with an end date of December 31, 2024, in an amount not to exceed \$28,000 per year or \$56,000 for the term of the contract.



RESOLUTION

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WHEREAS, Minnesota Statutes 103B.227 requires watershed districts to solicit interest proposals for professional services at least every two years; and

WHEREAS, the District's current government relations contract expires on December 31, 2021; and

WHEREAS, the District approved the release of a Request for Proposals for governmental relations services at the October 21, 2021 Board meeting; and

WHEREAS, the District received one response to the Request for Proposals; and

WHEREAS, staff reviewed the response based on demonstration of an understanding of the nature of state, regional, and local watershed management, an understanding of the District's priorities, the experience and expertise of the firm and staff and cost; and

WHEREAS, staff recommends that the Board select Joel Carlson as the District's government relations consultant.

NOW, THEREFORE, BE IT RESOLVED that the Minnehaha Creek Watershed District Board of Managers hereby selects Joel Carlson as the government relations consultant and authorizes the District Administrator to execute a contract with a termination date of December 31, 2024, on advice of counsel and with any non-material changes, for government relations services on retainer for an annual amount not to exceed \$28,000 or \$56,000 for the term of the contract.

Resolution Number 21-082 was moved by Manager _____, seconded by Manager _____. Motion to adopt the resolution ___ ayes, ___ nays, ___ abstentions. Date: 12/16/2021

Secretary

Date: _____