



Title: Selection of Vendor and Authorization to Enter into a Contract for Audit Services
Resolution number: 22-053

Prepared by: Name: Deb Johnson
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Reviewed by: Name/Title: James Wisker, District Administrator

Recommended action: Selection of audit vendor and authorization for District Administrator to enter into a contract for audit services for the fiscal years of 2022 and 2023

Schedule: September 8, 2022 vendor selection and authorization to enter into contract
September 22, 2022 executed contract

Budget considerations: Fund name and code: Accounting & Auditing 1-1002-4330
Fund budget: 2022 - \$99,500 / 2023 - \$114,000
Requested amount of funding: as stated in proposal

Past Board action: Res #: 22-035 Title: Authorization to Release RFP for Audit Services

Summary:

Pursuant to Minnesota Statute 103B.227 a watershed district is required to solicit interest proposals for professional services, including audit services, at least every two years. Pursuant to Resolution 22-035 the District solicited proposals for audit services, which included a posting on the District website, a notice in the Star Tribune and a posting on the League of Minnesota Cities website.

The District received responses from two vendors: BerganKDV and Redpath and Company. District staff, along with the District's contracted accounting staff at Abdo Financial Solutions, reviewed proposals for information such as, but not limited to the vendor's experience and understanding of watershed districts, overall experience working with governmental agencies, ability to meet District audit deadlines and overall cost.

Recommendation:

After review and consideration of each proposal staff recommends the selection of Redpath and Company as the District auditors for fiscal years 2022 and 2023; and authorization for the District Administrator to enter into a contract with said vendor, on advice of counsel. This recommendation is based on Redpath's familiarity with watershed district finances in general, and specifically MCWD finances, as well as its projects, grant accounting, debt service, account structure and internal control procedures and processes.



RESOLUTION

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WHEREAS, Pursuant to Minnesota Statutes 103B.227 at least every two years watershed districts are required to solicit interest proposals for professional or technical consultant services before retaining the services of a consultant or extending an annual services agreement;

WHEREAS, The Board authorized the solicitation of proposals for audit services on June 9, 2022;

WHEREAS, The District solicited proposals and received responses from two providers of audit services;

WHEREAS, District staff and the District accountant, Abdo Financial Solutions, reviewed the proposals for qualifications including understanding and experience working with watershed districts and specifically with the Minnehaha Creek Watershed District, knowledge of watershed district audit requirements, government entity audit experience, ability to meet the District’s audit deadlines and cost;

WHEREAS, Based on this evaluation, staff recommends the selection of Redpath and Company as the audit services provider; and

WHEREAS, The Board has reviewed the submitted proposals and concurs with the recommendation of staff.

NOW, THEREFORE, BE IT RESOLVED that the Minnehaha Creek Watershed District Board of Managers hereby selects Redpath and Company as the audit services provider for fiscal years ending 2022 and 2023.

AND, BE IT FURTHER RESOLVED, that the Minnehaha Creek Watershed District Board of Managers authorizes the District Administrator to enter into a contract for 2022-23 fiscal years with Redpath and Company, at the price stated in its proposal, on advice of legal counsel.

Resolution Number 22-053 was moved by Manager _____, seconded by Manager _____.
Motion to adopt the resolution ___ ayes, ___ nays, ___ abstentions. Date: 9/8/2022

Secretary Date: _____