



Title: Selection of Vendor and Authorization to Enter into a Contract for Audit Services

Resolution number: 20-069

Prepared by: Name: Deb Johnson
 Phone: 952.641.4500
 djohnson @minnehahacreek.org

Reviewed by: Name/Title: James Wisker

Recommended action: Selection of audit vendor and authorization to enter into contract for audit services for the fiscal years of 2020 and 2021

Schedule: September 10, 2020 Vendor selection and authorization to enter into contract
 September 18, 2020 Executed contract

Budget considerations: Fund name and code: Accounting & Auditing 1-1002-4330
 Fund budget: For 2021 total budget = \$92,000
 Expenditures to date: N/A
 Requested amount of funding: \$27,200 auditing portion for 2021 and \$27,800 for 2022

Past Board action: Res #: 20-057 Title: Authorization to Release RFP for Audit Services

Summary:

Pursuant to Minnesota Statute 103B.227 a watershed district is required to solicit interest proposals for professional services, including audit services, at least every two years. Pursuant to Resolution 20-057 the District solicited proposals for audit services, including posting on the District website and via a notice in the approved District newspaper, the Star Tribune.

The District received responses from three vendors: Clifton Larson Allen LLP, Redpath and Company, and WIPFLi LLP. District staff, along with the District’s contracted accounting staff at AEM Financial Solutions, reviewed proposals for information such as, but not limited to the vendor’s experience and understanding of watershed districts, overall experience working with governmental agencies, ability to meet our audit deadlines and overall cost. Relevant information is included below for your review.

Company	Government Experience	Watershed Experience	Price per Hour	2020 Cost	Price per Hour	2021 Price
Clifton Larson Allen	Yes	Yes	\$ 133.10	\$ 24,622.50	\$ 138.49	\$ 25,620
Redpath and Company	Yes	Yes	\$ 131.71	\$ 27,000	\$ 135.61	\$ 27,800
WIPFLi LLP	Yes	None provided	\$ 140.86	\$ 26,200	\$ 143.68	\$ 26,724

Recommendation:

After review and consideration of each proposal, staff is recommending to the Board of Managers the selection of Redpath and Company as the District auditors for fiscal years 2020 and 2021; and approval for the District Administrator to enter into a contract with said vendor, subject to counsel review and approval.



RESOLUTION

Resolution number: 20-069

Title: Selection of Vendor and Authorization to Enter into a Contract for Audit Services

WHEREAS, Pursuant to Minnesota Statutes 103B.227 at least every two years watershed districts are required to solicit responses for professional services, including audit services, before retaining the services of a consultant; and

WHEREAS, The Board authorized the solicitation of proposals for audit services on July 23, 2020; and

WHEREAS, The District received responses from three providers of audit services; and

WHEREAS, District and AEM Financial Solutions staff reviewed proposals for understanding and experience working specifically with watershed districts and knowledge of their audit requirements, government entity audit experience, ability to meet the District’s audit deadlines and overall cost; and

WHEREAS, Based on staff evaluations of proposals, staff recommends the selection of Redpath and Company as the audit services provider; and

WHEREAS, Redpath & Company proposes to provide audit services for fiscal year ending 2020 for a cost of \$27,000 and for fiscal year ending 2021 for \$27,800.

NOW, THEREFORE, BE IT RESOLVED that the Minnehaha Creek Watershed District Board of Managers hereby selects Redpath and Company as the audit services provider for fiscal years ending 2020 and 2021.

AND, BE IT FURTHER RESOLVED, that the Minnehaha Creek Watershed District Board of Managers directs the District Administrator to enter into a contract with Redpath and Company with the review and assistance of legal counsel.

Resolution Number 20- 069 was moved by Manager _____, seconded by Manager _____.
Motion to adopt the resolution ___ ayes, ___ nays, ___ abstentions. Date: 9/10/2020

Secretary Date: _____