



Title: Authorization to Execute a Contract for Government Relations Services

Resolution number: 20-005

Prepared by: Name: Cathy Reynolds
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Reviewed by: Name/Title: James Wisker

Recommended action: Authorize the execution of a contract with Joel Carlson

Schedule: Date: 2/1/2020
Date: 12/31/2022

Budget considerations: Fund name and code: 100-1002-4320: General Operations-Contracted Services
Fund budget: \$58,000
Expenditures to date: \$0
Requested amount of funding: \$28,000

Past Board action: Res # 19-092 Title: Authorization to Issue RFQ for Government Relations

Summary:

Minnesota Statute 103B.227 requires watershed districts to solicit interest proposals for professional services, at least every two years. Accordingly, at the November 7, 2019 Board Meeting, the Minnehaha Creek Watershed District Board of Managers authorized the release of a request for qualifications for government relations.

Three submittals were received:

- Flaherty and Hood
- Hylden Advocacy Response
- Joel Carlson

Submittals were reviewed based on an understanding of watershed management, knowledge of the MCWD and its priorities, the experience and expertise of the firm, and cost.

Based on these criteria, and MCWD's current priorities, Joel Carlson is recommended to be selected by the MCWD Board of Managers as the District's government relations consultant. It is further recommended that the Board of Managers authorize the execution of a contract with Joel Carlson, with an end date of December 31, 2022, in an amount not to exceed \$28,000 per year or \$56,000 for the term of the contract.



RESOLUTION

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Title: Authorization to Execute a Contract for Government Relations Services

- WHEREAS, Minnesota Statutes 103B.227 requires watershed districts to solicit interest proposals for professional services at least every two years; and
- WHEREAS, the District’s current government relations contract expired on December 31, 2019; and
- WHEREAS, the District approved the release of a Request for Qualifications for government relations services at the November 7, 2019 Board meeting; and
- WHEREAS, the District received three responses to the Request for Qualifications; and
- WHEREAS, staff reviewed the responses based on their demonstration of an understanding of the nature of state, regional, and local watershed management, an understanding of the District’s priorities, the experience and expertise of the firm and staff and cost; and
- WHEREAS, staff recommends that the Board select Joel Carlson as the District’s government relations consultant.

NOW, THEREFORE, BE IT RESOLVED that the Minnehaha Creek Watershed District Board of Managers hereby selects Joel Carlson as the government relations consultant and authorizes the District Administrator to execute a contract with an termination date of December 31, 2022, on advice of counsel and with any non-material changes, for government relations services on retainer for an annual amount not to exceed \$28,000 or \$56,000 for the term of the contract.

Resolution Number 20- 005 was moved by Manager _____, seconded by Manager _____. Motion to adopt the resolution ___ ayes, ___ nays, ___ abstentions. Date: 1/9/2020

 Secretary

Date: _____